

Meeting Minutes of Area Ten Quality Meeting on May 31, 2006

Meeting was chaired by Jean Sherman

Committee Members in Attendance: Jean Sherman, Casey Stewart, Doreen Stewart, Bob Wessels, Barbara Wessels, Rebecca Williams, Martha Martinez, Debbie Isaza, Pam Romack, Carol Rudinsky, Jameela Abdul-Malik, Rehanna Rashid.

Guests in Attendance: Carol Spchor, Sarah Gamble, Kari Stewart, Brian Moore.

Meeting was called to order at 1:20pm in room 408.

Minutes from the last meeting were read and approved by the group, with no additions or corrections.

Committee Reports:

Transportation: R&R members met with Commissioner Sue Gunzburger, to discuss the need for assistance with rides to the polls for the consumers of APD. Commissioner Gunzburger informed the group that there were now new transportation companies that were opening up in Broward County. She agreed with the group that the transportation issues were a concern. She felt that the transportation companies would assist in getting the consumers to the polls. The group did not ask if she could assist in getting the Broward County School buses to be available for this project. Rebecca Williams is going to go directly to the Broward County School Board to discuss this idea with them and will have the information by the next meeting.

Hurricane/Disaster Planning

Brian Moore, Residential/Disaster Planning Supervisor discussed the many safeguards that are in place for the consumers of APD. Brian gave a brief overview of what has been put in place to address the issues that evolved from last year. Each group home has updated and filed their plans with Brian's office. The SL coaches have all completed and updated each person's plan and forwarded them on to Bonnie the SL Liaison.

Brian explained that the WSC's were in the process of turning in a "hard copy" of each individual caseload with emergency contact numbers to Larry McGlynn of the Medicaid Waiver Unit. This will hopefully eliminate some of the concerns of not being able to locate different consumers. The concern of the people on the wait list was addressed by explaining that APD could not contact each person individually. Brian informed everyone of the phone number to contact the Broward EOC 954-831-3346 to assist with developing each person's personal plan for a disaster. Twenty staff members have been identified to receive emergency response status to obtain supplies for consumers in need after the storm. These individuals will be able to obtain supplies in bulk for distribution to the consumers in need.

Minutes from Area 10 Quality Committee, 5-31-06

Voter Registration/Training: Pam Romack reported that the contact at the Supervisor of Elections office is not returning calls or emails at this time. Pam will go over to the office to try and locate a designated person to work with the consumers in Area 10 for use of the voting machines. The providers previously identified are still willing to assist in having people attend any training that is provided. The focus of the training will be on the upcoming elections for state/federal offices.

Questions for the candidates: Doreen Stewart developed a list of possible questions to ask/discuss with possible candidates. This was copied and handed to each member to edit to allow for the maximum input by everyone. The questions will be sent by email from Jameela to all committee members for their input.

The ongoing concern of having Delmarva/The Council being available to discuss quality issues at the same time was addressed by informing the committee of the persons to contact in Delmarva. Bob Foley and Carol McDuff receive the questions and concerns and Jean will forward any specific issues that arise from reviews for their information and input. The information will flow through the Family Care Council to the Quality committee to collect data from the different providers who are involved in reviews by Delmarva. Jameela will facilitate the information being forwarded to Jean/CQL/APD. Jameela is also developing a quality survey to send out to different agencies to discuss any issues or concerns.

The committee was reminded about the Area 10 Symposium being held on June 16th and to encourage consumers/families to attend to receive valuable information about different providers/services available in Area 10 and how to increase the quality of services provided.

The committee will begin meeting on the **fourth Wednesday** of the month from 10-12pm. The next meeting is scheduled for July 26th and there will be no meeting in August or September. October 25th is already scheduled. The discussion on this issue focused on the need to have a set day so that everyone could schedule accordingly.

The meeting was adjourned at 3:30 pm.