



agency for persons with disabilities
State of Florida

APD PROVIDERS / SUPPORT COORDINATORS JOINT MEETING

Thursday, March 19, 2009 9:30 A.M.

401 NW 2ND AVENUE, SUITE N-1011, MIAMI, FL 33128

AGENDA ITEM	ISSUE / DISCUSSION	ACTION / FOLLOW UP
I. CALL TO ORDER	Meeting began at 9:40 a.m. Ms. Hillary Jackson welcomed everyone in attendance.	
II. STATE / DISTRICT AND APD UPDATE	<ul style="list-style-type: none">• APD staff introduced themselves. Ms. Evelyn Alvarez and Ms. Carolyn Eleby were not in attendance due to illness.• Ms. Hillary Jackson gave an update on agency issues concerning legislative actions with regards to the budget and proposed changes that may or may not occur as a result of receiving the stimulus package.• Ms. Blanche Rodriguez and Ms. Margaret Warner from Agency for Health Care Administration (AHCA) gave a presentation on updates in Medicaid.➤ EDS (fiscal agent) will begin receiving applications in mid April regarding personal care services. A letter will be sent out within the next week from Medicaid services outlining the procedures and the plan of what should occur. There will be application enrollment dates in the local Medicaid office in order to provide assistance in completing the application and to sending it to EDS. After applications have been received, there will be a two-part training for personal care providers to include policy issues as well as plan of care that should be included in the budget cost plan. Information regarding personal care services and qualifications can be reviewed at www.mymedicaid-florida.com. The	<ul style="list-style-type: none">▪ For more information about the Agency for Persons with Disabilities, please contact Evelyn Alvarez at (305) 349-1478.

CONTINUED STATE /
DISTRICT AND APD
UPDATE

procedure code that should be billed is **S9122**.

- The new FY '08-'09 Florida Medicaid Summary of Services handbook, along with brochures and handouts were given with information concerning Florida Medicaid covered services.
- Wheelchairs and Durable Medical Equipment (DME) information was provided by Ms. Margaret Warner. Medicaid pays for standard and customized wheelchairs. The process starts with a doctor's prescription, followed by a physical therapist's evaluation for proper fit and size. Certain procedure codes are used for standard DME wheelchairs. The authorizations should go to the nurses at AHCA. Customized wheelchair authorization should go to the prior authorization DME specialist in Tallahassee. The process for authorization should only take 30 days.

➤ **Questions:**

1. Can any Durable Medical Equipment company, whether or not they supplied the wheelchair originally repair equipment?

Yes, they can take care of the repairs and the documentation required to do so.

2. Can a child who has outgrown a wheelchair before 5 years have elapsed get a new chair?

Yes, they can with an explanation of course.

3. Can any licensed physical therapist (if the DME does not have one on staff) do the wheelchair evaluation for the client?

Yes, any licensed physical therapist can do the evaluation.

- The DME specialist in the local Medicaid office is Camila Brown. Refer any questions regarding DME submissions to her.
- Ms. Sharon Powell informed us that March is traumatic brain injury month.
 - More than 1.5 million people in the U.S. sustain traumatic brain injury and 50,000 will die from them on an annual basis. If you should suffer a head injury, seek immediate medical attention. Some symptoms of head trauma include headache, confusion, drowsiness, lethargy. Wearing helmets, preventing slips and falls and maintaining tidy and

uncluttered environments and adhering to safety precautions are ways to prevent accidents leading to causes of head trauma.

- **REMINDER:** DO NOT take over the phone prescriptions for any type of medication. **Written scripts are necessary.**

- Ms. Maxine Johnson gave a brief overview of case closure procedures:
 - Update the files and return them in a timely manner.
 - Consumer death files should be returned within 10 days.
 - Unable to locate/loss of contact consumers should be given a diligent search effort for about 3 months while keeping in contact with Maxine for updates and information. A jail search can be done by visiting www.miamidadecountycorrections.com website. Searches can also be done on www.anywho.com. If a consumer has moved out of state, a forwarding address is required upon bringing in the file.
 - Consumers cannot be on two waivers at the same time. Document cases notes and advise Maxine of the consumer in question.
 - Information will be given out regarding the file clean-up and purging.

- Ms. Maria Roqueta announced that the staff monitors have already started monitoring the Supported Living (SL) consumers. Cooperation and accommodation and assistance is necessary from all involved, particularly WSC's who will be meeting with the staff monitors at the consumers' homes.

- Mrs. Maria Springer gives thanks to the WSC's from the GR unit case managers who assisted with completing the QSI's.
 - Please ensure that case transfers are updated in ABC. Case transfer procedures are forthcoming with more detailed and updated information.

- Mr. Kirk Ryon announced Delmarva achiever and high scorers: Congratulations to Rafael Solomon (Home Health Agency) and Laura Vinent (WSC)! A study was conducted and the best Delmarva high scorers are the ones that attend the provider meetings and those that attend the trainings.
 - Incident reports should be sent to the Area Office, as well as a copy in the central record file.
 - On a less positive note, there have been findings in SL and group

home settings of no food or expired food. This is unacceptable! Explore resources and networks that will assist with donations and/or purchasing of food i.e. budgeting, churches, 211, coupons, Buy One Get One, cutbacks, generics. **NONE** of our consumers should be without food.

- The Committee for Beautification of the 401 buildings is looking for artwork to display in a public forum.

- Ms. Hillary Jackson reminded that WSC's and providers should be following up on medical and dental appointment for their consumers. There shouldn't be any consumers missing appointments unless for unforeseen reasons. Please act accordingly. Inform Ms. Jackson if service approvals are being delayed to the point where it is affecting the health and safety of the consumers. Keep in mind that generic resources are helpful, for example, the Family Health Centers, especially for routine medical and/or dental care.
 - When WSC's will be on leave, please make sure that your acting WSC is aware of your caseload and what's going on with your consumers. Files should be accessible. Voicemails should be updated, indicating who is acting.
 - CDC+ will be expanding statewide in order to accommodate the consumers in using their budgets in a different manner. There will be a two-day training on April 29-30, 2009, for any WSC's who wish to become CDC+ consultants. A refresher consultant training will be held on May 1, 2009. The training will begin at 9am – 5pm. **Please be on time and bring all materials and documents.** They will not be provided for you. CDC+ is not a program for consumers who reside in group homes; it is only for all other consumers on the waiver.
 - Quality Improvement Plans have been issued for the noncompliance of updating and up keeping of the ABC system. Areas such as demographics and program components must be updated. The Program component for ALF is 33 or 43.
 - We are at 97% completion with QSI's. Thank you all for helping us to bridge the gap in order for us to meet our goal. The WSC online training for QSI is still forthcoming.
 - PSA submissions are being processed daily. Call APS with status questions. Request that they check the fax server if you are waiting

	<p>for a PSA # to be sure that it was sent.</p> <ul style="list-style-type: none"> ➤ Digital dental x-rays should be sent to Nelly Perry via Zixmail. Nelly will send the x-rays to APS. All documents with the name, S.S. # and personal information regarding a consumer should be sent via Zixmail, i.e. incident reports. APS also send information through Zixmail. ➤ There are still 12 individuals who are outstanding with over the tier-caps. The cost plans must be amended for consumers who are over the tier-cap. ➤ If a consumer is going up or down on the tier the PSA must be sent to Central Office. ➤ There will be a letter generated from Central Office to explain the new changes and delays. 	
	<p>IMPORTANT:</p> <p>OUR ON-CALL PHONE NUMBER IS 305-299-3366.</p>	
<p>III. ADJOURMENT</p>	<p>Meeting adjourned at 11:30 a.m.</p>	

ATTENDANCE: Debbie Terenzio, Ivan Velasquez, Kevin Edwards, Veronica Oliver, Diana Perez, Anibal Caballero, Roberto Rivera, Marianela Wata-wara, Aileen Phelan, Martine St. Aime, Roberto Pire, Alberto Dorta, Alicia Alvarez, Rosario Soto, Libertad Guerrero, Jackeline Contreras, Ally Jalice, Argeo Rodriga, Fred Simpo, Irene Khoury, Karnine Jean-Joseph,

Stacey Rodríguez, Deborah Safko, Stacy Kirwan, Julia Niarchos, Carmen-Gloria Rodríguez, Raymond Martin, Dalia Santa Cruz, Danion Santa Cruz, William Appleton, Xiomara Benavides, Mario Valdes, Elsbeth Arce, Sonya Reese, Bridgette Simpo, Mercedes Franco, Brenda Lowe, Suzette Benet, Derrick Harley, Luis Rodríguez, Teresa Lewis, Siterra Hall, Elissa Majorino, Laura Vinent, Arnold Cotas, Joe Mendoza, Jason Mendoza, Osdel Martinez, Oslayde Martinez, Desma Walter, Jerdy Jackson, Ellen Bethel, Diano Days, Maria Castellanos, Isabel Guido, Yolanda Florestant, Erika Diaz, Margarita Colorado, John Mazzarella, Lissette Vera, Siomara El Sabbagh, Kathy Childs, Monica Gomez, Rene Gomez, Ellen Mayo, Susan Windrem, Haydee Milian, Kyle Stevens, Natalie Jordan, Manuel Achong, Penny Parr, Ludmila Senkevich, Cristiana Robaina, Jasmin Sanchez Delgado.