

AGENCY FOR PERSONS WITH DISABILITIES

Area 12 Quality Steering Committee

July 26, 2007

STEERING COMMITTEE PRESENT:

Joe Paul, Chair (ARC Volusia)
Ed De Bardeleben, Area Administrator (APD)
Corie Hatcher, Independent WSC
Phil Pearson, Area 12 Family Care Council Chair

ADVISORY COMMITTEE MEMBERS PRESENT:

Micky Beauregard, Guardian Advocate (WORC-UCP)
Charlene Joyhnson, Delmarva Foundation
Karen Belkot, ACHA
Lisa Browser, ACHA
Kourtney Kiser, A+ Home-Aid, Inc.
Belinda Hoyt, Sunshine Support Coordination
Mark Hanson

CONTRIBUTORS PRESENT:

Chris Hill, Duvall Home
Vanessa Carter, APD
Diveka Anderson, APD
Sandra Mills, APD

I. INTRODUCTIONS:

Introductions were made and the meeting opened with everyone present sharing one good thing that had happened to them since the last meeting. It was noted that there were not enough members present to form a quorum.

II. APPROVAL OF MINUTES:

Chair Paul noted that the previous meeting minutes could not be approved because there were not enough members present to form a quorum.

III. BUSINESS TO COME BEFORE THE COMMITTEE:

- 1. Voting by Steering Committee for nominees**
 - could not be voted on because there was no quorum
- 2. Small work group: Redesign of By Laws**
 - could not be voted on because there was no quorum

3. Developing a Care Giver End of Life Plan

- Assisting families in identifying resources to help plan for their loved one's continued care after they are gone.

Phil Pearson volunteered to work in coercion with Rich Stinson of the Special Gathering organization, as it is the organization's area of expertise.

4. Future Project Ideas

- Provider recruitment as consumer's have very limited choices in certain providers (i.e., Adult Dental, Physical Therapy and Psychiatrists)

Ed De Bardeleben advised that the program office is meeting with DBCC and is looking at ways to develop provider capacity through them. The program office is also looking at forming a relationship with Florida Health Care. ACHA recognizes the critical shortage of providers and has been putting together focus groups to address the issue.

- Developing a user friendly provider listing

APD is working in collaboration with Delmarva to develop a provider listing by service as well as by company. It was found that some providers have been providing services they are not certified to perform. The program office is working with Delmarva to clear this up.

IV. DISCUSSION:

1. Project Update

The work group presented the Orientation for Consumers and Families power point presentation to Dom Sotero with a request for feedback on the length and content. He advised the power point be shortened and agreed to link the information with his website. Other suggestion to evolve from the workgroup included:

- Creating indexes
- Using pictures
- Clarify acronyms possibly using voice audio
- Check with web master to set proper timing sequence

Sandra Mills will present the power point at the next Family Care Council Meeting for feedback. Chair Paul agreed to present the power at the Transition Fair and Phil Pearson has agreed to post the power point on the Family Care Council website. Ed De Bardeleben will look into placing the power point on the APD website. Micky Beauregard advised that there be a cut off date for gathering feedback. A discussion ensued regarding who will be responsible for updating the information and how often to ensure that it is current. It was agreed that the power point should be reviewed for updates in October of 2008.

2. Delmarva: CORE Tool and how it works

Charlene Johnson reported that the tool changed from 25 to 12 (8 core results and 4-district minimum). This was done in partnership with Delamarva, Agencies and other Stakeholders. Although not perfect it has become more user friendly. The following areas are monitored:

- **Supports and Services**

Are individuals writing their own supports and services

- **Health and Safety**

Is there a tracking system in place

- **Abuse and Neglect**

Is training provided to the consumer? Does the provider know what to do? Has there been abuse in the past and is the provider helping the consumer to overcome the abuse? Does the provider have policies and procedures in place to address the issue?

- **Individual Rights**

Are individual rights being respected

- **Areas of Choice**

Is the consumer being afforded choices and are they being educated to what's available.

- **Community Choice**

Is the consumer being connected to the community

- **Collaboration**

Is the consumer involved in all aspects of services being provided for them

- **Achieving Results**

Is the consumer achieving what matters most to them

Ms. Johnson advised that she would bring information regarding data / trends in October. There have been approximately 20 reviews on the new tools and the response has been pretty good.

3. Agency Updates

APD's monthly bulletin was disseminated and Mr. De Bardeleben presented the changes underway at the direction of the legislature and Governor. In addition to the elimination of some services the Agency is looking at implementing two new Waivers. The two new tiers will be similar to the Family Supported Living Waiver with one being capped at \$50,000 and limited to consumers needing Residential Placement and the other being capped at \$35, 000. The Agency is also looking at reinstating the FSTS to assist in identifying which tier an individual would fall into. Mr. De Bardeleben also presented on the following:

- Provider billing, recoupment for over billing and providing services not authorized
- Transitioning of individuals off of the state wide waitlist through attrition
- Changes with respect to the Statewide wait list to now be identified by date as a more accurate way of tracking when an individual will be transitioned onto the Waiver.
- Collaborating with the Council On Aging with regards to guardianship
- Looking at ways to address psychiatric need
- Putting together a work group to help resolve issues with respect to Medicaid eligibility

4. Agenda For Next Meeting

The following items to include in the agenda for the next meeting are:

- Bylaws to be presented

5. Schedule of next meeting

The next meeting is scheduled for October ____, 2007 at the Area 12 Agency for Persons with Disabilities program office, Room 312.

V. Adjournment

With no further business to come before the committee the meeting was adjourned at 12:00pm.