

**Agency for Persons with Disabilities NORTHWEST REGION**

**Lynne Daw, Regional Operations Manager**

(ph. 850-922-9831; directly supervises Administrative and Quality Assurance Work Streams)

**Colleen Foley, Regional Operations Administrator**

(phone 850-872-7652 in Panama City or 850-595-8649 in Pensacola; directly supervises Waiver, Waitlist/Community Affairs and Clinical Supports Work Streams) Angelica Middleton, Receptionist (850) 872-7652

**Donna Templeton, Administrative Assistant II** ph. 850-487-1993

Tina Basford, Human Svs Program Specialist- 850 487-1994

Katie Bowman, Receptionist (850) 487-1992

**APD NW Region Tallahassee Office - 4030 Esplanade Way Suite 280 Tallahassee 32399-0950 ph. 850-487-1992 fax 850-488-3763**

**APD NW Region Panama City Office - 651 W. 14th St. Panama City FL 32401 ph. 850-872-7652 fax 850-747-5472**

**APD NW Region Marianna Office - 3635 Webb Rd. Marianna FL 32446 ph. 850-482-9109 fax 850-482-9575**

**APD NW Region Pensacola Office - 160 Government St. Suite 412 Pensacola FL 32502 ph. 850-595-8351**

**ADMINISTRATIVE SERVICES WORK STREAM**

**Mary Zauche, Work Stream Lead ph. 850-922-2564**

FUNCTION	NORTHWEST REGION-AREA 1 CONTACT	NORTHWEST REGION - AREA 2A CONTACT	NORTHWEST REGION - AREA 2B CONTACT
Oversight of APD Budget/Budget Management	Mary Zauche ph. 850-922-2564		
APD Spending Plan	Mary Farr ph. 850-595-8620		
ABC Expenditure Processing, Tracking and Back-Up Reviews	Tomeko Lee ph. 850-595-8443	Marion Bright ph. 850-922-4306	
My Florida Market Place Invoicing and Reconciliation	Tomeko Lee ph. 850-595-8443	Marion Bright ph. 850-922-4306	
APD General Services	Mary Farr ph. 850-595-8620	Mary Zauche ph. 850-922-2564	
APD Contracts	Jane Tillman ph. 850-922-2291		
IFS/Room and Board Allocations	Mary Farr ph. 850-595-8620	Mary Zauche ph. 850-922-2564	
IFS/Room and Board Invoices	Tomeko Lee ph. 850-595-8443	Marion Bright ph. 850-922-4306	
APD Property Management	Mary Zauche ph. 850-922-2564		
APD Property Inventory	Tomeko Lee ph. 850-595-8443	Jane Tillman ph. 850-922-2291	
HR Liaison	Tomeko Lee ph. 850-595-8443	Donna Templeton ph. 850-487-1993	
IT Coordination	Mary Zauche ph. 850-922-2564		
Travel Vouchers	Tomeko Lee ph. 850-595-8443	Donna Templeton ph. 850-487-1993	
Journal Transfers	Mary Farr ph. 850-595-8620	Mary Zauche ph. 850-922-2564	

**QUALITY ASSURANCE WORK STREAM**

**Nilda Barreto, Work Stream Lead ph. 850- 922-9188**

**Joanne David (supervises provider enrollment, licensure, LTRC monitoring and residential planning functions) ph. 850-595-8231**

Pat Green, Administrative Support for Quality Assurance Work Stream ph. 850-595-8349

FUNCTION	NORTHWEST REGION-AREA 1 CONTACT	NORTHWEST REGION - AREA 2A CONTACT	NORTHWEST REGION - AREA 2B CONTACT
Delmarva Reviews	Deborah Rancifer. 850-595-8348 Rita Hughes 850-595-8163	Amy Mantecon ph. 850-718-0561 Terry White ph. 850-718-0558	Vacant ph. 850-922-4353
Provider Remediation Plans	Deborah Rancifer 850-595-8348 Rita Hughes 850-595-8163	Amy Mantecon ph. 850-718-0561 Terry White ph. 850-718-0558	Vacant ph. 850-922-4353
Provider Complaint Inquiries	Deborah Rancifer 850-595-8348 Rita Hughes 850-595-8163	Amy Mantecon ph. 850-718-0561 Terry White ph. 850-718-0558	Vacant ph. 850-922-4353
Liaison with Medicaid Integrity/Medicaid Fraud	Nida Barreto ph. 850-922-9188		

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<b>Liaison with DCF Protective Services</b>	Nida Barreto ph. 850-922-9188		
<b>Medicaid Waiver Provider Enrollment</b>	Nikki Bryan ph. 850-922-9963		
<b>Group/Foster Home Licensing</b>	Anna Marie McArthur ph. 850-595-8352	Addie Holt ph. 850-922-7679	
<b>Monthly LTRC Reviews</b>	Donna Ross ph. 850-595-8005 Gisela Fisher ph. 850-595-8085	Charlene Thomas 850-872-7652	Sibyl Rich ph. 850-922-5470
<b>Residential Planning</b>	Bonnie Williams ph. 850-718-0560		
<b>WSC Training</b>	Joanne David ph. 850-595-8231		
<b>WSC Technical Assistance</b>	Deborah Rancifer 850-595-8348 Rita Hughes 850-595-8163	Amy Mantecon ph. 850-718-0561 Terry White ph. 850-718-0558	
<b>Supported Living Training and Technical Assistance</b>	Deborah Rancifer ph. 850-595-8348		
<b>New Provider Orientation</b>	Nilda Barreto ph. 850-922-9188 Nikki Bryan ph. 850-922-9963		
<b>Other Provider Technical Assistance</b>	Deborah Rancifer 850-595-8348 Rita Hughes 850-595-8163	Amy Mantecon ph. 850-718-0561 Terry White ph. 850-718-0558	Nilda Barreto- 850-922-9188
<b>Incident Reporting</b>	<u>During Business Hours:</u> Kristin Jordan ph. 850-922-5359 <u>After Hours Reporting Order:</u> Colleen Foley ph. 774-2677 or 519-2401 Lynne Daw ph.566-6056 or 668-4263	<u>During Business Hours:</u> Kristin Jordan ph. 850-922-5359 <u>After Hours Reporting Order:</u> Colleen Foley ph. 774-2677 or 519-2401 Lynne Daw ph. 566-6056 or 668-4263	<u>During Business Hours:</u> Kristin Jordan ph. 850-922-5359 <u>After Hours Reporting Order:</u> Colleen Foley ph. 774-2677 or 519-2401 Lynne Daw ph. 566-6056 or 668-4263
<b>Client Services Issues</b>	Deborah Rancifer 850-595-8348 Rita Hughes 850-595-8163	Amy Mantecon ph. 850-718-0561 Terry White ph. 850-718-0558	Nilda Barreto- 850-922-9188
<b>Provider Billing Issues</b>	Kristin Jordan ph. 850-922-5359		
<b>WAITLIST/COMMUNITY AFFAIRS WORK STREAM</b> <b>Octavius Jackson, Work Stream Lead ph. 850-922-2870</b> <b>Sharon Stephens (supervises GR Support Coordination, Crisis Waiver Enrollment Submissions) ph. 850-922-5356</b> <b>Annette Zeeb (supervises Community Outreach, Development of Community Resources and Supported Employment) ph. 850-595-8307</b> Jennifer Turner, Administrative Support for Wait List/Community Affairs Work Stream ph. 850-595-2833			
<b>FUNCTION</b>	<b>NORTHWEST REGION-AREA 1 CONTACT</b>	<b>NORTHWEST REGION - AREA 2A CONTACT</b>	<b>NORTHWEST REGION - AREA 2B CONTACT</b>
<b>Client Application and Eligibility Determination</b>	Sandra Hill ph. 850-595-8347		
<b>General Revenue Support Coordination</b>	Patricia Williams 850-595-8283 Shirley Horton ph. 850-449-1509 Philip Richard ph. 850-595-8343	Dana Barefield 850-872-7652	Sharon Stephens- 850 922-5356 (until vacancy filled)
<b>Central Records - Set-Up, Transfer, Closure and Tracking</b>	Clarence Shorten ph. 850-595-8288		
<b>Central Records - Storage and Destruction</b>	Jennifer Turner ph. 850-595-2833		
<b>Crisis Waiver Enrollment</b>	Sharon Stephens ph. 850-922-5356		
<b>Due Process - Eligibility, Crisis Enrollment and General Revenue Services</b>	Octavius Jackson ph. 850-922-2870		
<b>Voter Registration</b>	Clarence Shorten ph. 850-595-8288		
<b>Liaison with Community Based Care</b>	Colleen Foley ( 850) 872-7652		

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<b>Family Care Council Liaison</b>	Octavius Jackson 850-922-2870	Octavius Jackson ph. 850-922-2870
<b>Community Outreach</b>	Annette Zeeb ph. 850-595-8307	
<b>Update Community Resource Guides, Data Bases</b>	Annette Zeeb ph. 850-595-8307	
<b>Identify and Develop Community Resources to Meet Needs of Wait List Consumers</b>	Annette Zeeb ph. 850-595-8307	
<b>Disability Mentoring Day Coordinator</b>	Annette Zeeb ph. 850-595-8307	
<b>ADA Coordinator</b>	Annette Zeeb ph. 850-595-8307	
<b>Supported Employment Initiative</b>	Katrina Washington ph. 850-595-8329	
<b>Liaison with Vocational Rehabilitation</b>	Katrina Washington ph. 850-595-8329	
<b>Supported Employment Training</b>	Katrina Washington ph. 850-595-8329	
<b>Supported Employment Technical Assistance</b>	Katrina Washington ph. 850-595-8329	

**WAIVER WORK STREAM**

**Leslie Petty, Work Stream Lead ph. 850-922-4305**

Sibylla Washington, Administrative Support for Waiver Work Stream ph. 850-595-8308

<b>FUNCTION</b>	<b>NORTHWEST REGION-AREA 1 CONTACT</b>	<b>NORTHWEST REGION - AREA 2A CONTACT</b>	<b>NORTHWEST REGION - AREA 2B CONTACT</b>
<b>iBudget Cost Plans - Initial, Annual and Update</b>	Rose Salter 850-595-8394	Amanda Price ph. 850-872-7652 Tasha Tubbs 850-872-7652	Janet Herring ph. 850-922-4441 Mindy Whitehead 850-922-7699 Marnie Millender 850 922-5495
<b>Medical Necessity Reviews</b>	Rose Salter 850-595-8394	Amanda Price ph. 850-872-7652 Tasha Tubbs 850-872-7652	Janet Herring ph. 850-922-4441 Mindy Whitehead 850-922-7699 Marnie Millender 850 922-5495
<b>Supplemental Funding Requests</b>	Eddie Tanner ph 850-718-0565		
<b>Due Process - Waiver</b>	Eddie Tanner ph 850-718-0565		
<b>iBudget Initiatives</b>	Leslie Petty ph 850 922-4305		
<b>Technical Assistance to WSCs re: SP, CP Issues</b>	Rose Salter 850-595-8394 Marnie Millender 850-922-5495	Amanda Price ph. 850-872-7652 Tasha Tubbs 850-872-7652	Janet Herring ph. 850-922-4441 Mindy Whitehead 850-922-7699 Marnie Millender 850 922-5495
<b>Support Plan Submissions reviews</b>	Rose Salter 850-595-8394 Marnie Millender 850-922-5495	Amanda Price ph. 850-872-7652 Tasha Tubbs 850-872-7652	Janet Herring ph. 850-922-4441 Mindy Whitehead 850-922-7699 Marnie Millender 850 922-5495
<b>Support Plan Tracking</b>	Sibylla Washington ph. 850-595-8308		
<b>WSC Caseloads, Availability and Choice</b>	Sibylla Washington ph. 850-595-8308		
<b>Waiver Enrollment</b>	Leslie Petty ph 850 922-4305		
<b>Technical Assistance re: Support Plans, Cost Plans, Service Authorizations, iBudget IT Application</b>	Rose Salter 850-595-8394 Marnie Millender 850-922-5495	Tasha Tubbs 850-872-7652	Janet Herring ph. 850-922-4441 Marnie Millender 850 922-5495
<b>CDC+ Liaison, CDC+ Purchasing Plans</b>	Rose Salter ph. 850-595-8394	Amanda Price ph. 850-872-7652	Mindy Whitehead 850-922-7699

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<b>Supported Living Subsidies</b>	Rose Salter ph. 850-595-8394	Tasha Tubbs ph. 850-872-7652	Janet Herring ph 850 922-4441
<b>CLINICAL SUPPORTS WORK STREAM</b>			
<b>Nicole Miller Work Stream Lead ph. 850-872-7652</b> Marianne Hobbs, Administrative Support for Clinical Supports Work Stream ph. 850-595-8627			
<b>FUNCTION</b>	<b>NORTHWEST REGION-AREA 1 CONTACT</b>	<b>NORTHWEST REGION - AREA 2A CONTACT</b>	<b>NORTHWEST REGION - AREA 2B CONTACT</b>
<b>Questionnaires for Situational Information (QSI) Assessments</b>	Vicki Vargason ph. 850-450-8757 LaDonna Beauford 850-549-8840 Donna Chastang 850-549-6784 Dana Hamilton ph. 850-390-1933	Susan Hettick ph. 850-274-0609 Vacant	Emily Stanley ph. 850-274-3730 Jean Jasmin 850 728-3828
<b>Regional Psychologist</b>	Lori Rapp, Ph.D. ph. 850-595-8351 (main # in Pensacola)	Wan Ahmad, Ph.D. ph. 850-487-1992 (main # in Tallahassee)	
<b>Regional Behavior Analysis</b>	Lori Rapp, Ph.D. ph. 850-595-8351 (main # in Pensacola)	Wan Ahmad, Ph.D. ph. 850-487-1992 (main # in Tallahassee)	
<b>Behavior Analysis Crisis Reviews</b>	Lori Rapp, Ph.D. ph. 850-595-8351 (main # in Pensacola)	Wan Ahmad, Ph.D. ph. 850-487-1992 (main # in Tallahassee)	
<b>Medical Case Management</b>	Ali Stanley, R.N. 850-595-8065 Kelly Lucas, R.N. 850-595-8129	Vacant	
<b>ICF/DD Utilization Reviews</b>	Kelly Lucas, R.N. ph. 595-8129		Vacant
<b>ICF/DD Choice Counseling</b>	Kelly Lucas, R.N. ph. 595-8239		Vacant
<b>ICF/DD Central Admissions Liaison</b>	Nicole Miller (850) 872-7652		
<b>PASRRs</b>	Ali Stanley, R.N. 850-595-8065 Kelly Lucas, R.N. 850-595-8129	Vacant	
<b>Medical Case Management Crisis Reviews</b>	Ali Stanley, R.N. 850-595-8065 Kelly Lucas, R.N. 850-595-8129	Vacant	
<b>Reports of Death/Death Reviews</b>	Nicole Miller (850) 872-7652		
<b>Medication Administration Rule and Training</b>	Ali Stanley, R.N. 850-595-8065 Kelly Lucas, R.N. 850-595-8129	Vacant	
<b>Medication Administration Error Reports</b>	Ali Stanley, R.N. 850-595-8065 Kelly Lucas, R.N. 850-595-8129	Nicole Miller ( 850) 872-7652	
<b>CMAT</b>	Ali Stanley, R.N. ph. 850-595-8065		
<b>Court Liaison</b>	handled through contract with Lakeview Center (APD contract manager is Jane Tillman ph. 850-922-2291)	Regina Schouest ph. 850-718-0563	