

## Area 2 Steering Committee Minutes

**Date:** September 23, 2008

**Location:** APD Conference Room, Cedars Executive Office Center,  
Tallahassee; Marianna (by phone)

**Attendees:** Mavis Smith  
Lou Ogburn  
Jimmy Wells  
Martha Coley  
Blake Little  
Debbie Smith  
Janet Graham  
Nilda Barreto (facilitator)  
Floyd Booth (facilitator) by phone

**Absent:** Lynne Daw and Peter Prater (new member)

### **Call to order:**

The meeting was called to order at 10:03 a.m. EDST by Mavis Smith, Area 2 Steering Committee Chairperson.

### **Introductions:**

None. Peter Prater was to have been introduced, but his caregiver was unable to provide transportation.

### **Approval of Minutes:**

The minutes of the meeting of July 24, 2008 were approved, with a change to the spelling of Martha Coley's name, with a motion by Jimmy Wells seconded by Martha Coley. The motion passed.

## **Old Business**

There were only two responses to the questionnaire sent out by the Steering Committee. One of the reasons participation was so low is that the Support Coordinator's meeting, where it was to be discussed, was changed. There was much discussion about whether we should still try to get feed back from support coordinators and providers or just go with what we think is important. Blake Little said everyone is still focused on the Tier System and Nilda Barreto discussed the emergency payments that were made. Also discussed were natural supports. Nilda Barreto suggested another try at using the survey system. She said she would hand them out at the Support Coordinator's meeting.

*(Janet Graham arrived at 10:30 a.m.)*

Janet Graham said people have panicked about the Tier System and how to apply for a fair hearing. Floyd Booth was asked to hand the survey out in Area 2A. The survey is to determine any issues that folks receiving services are having a hard time understanding. Jim Wells moved that the survey be tried again, this time handed out, rather than e-mailed. Martha Coley seconded and all were in favor.

Blake Little suggested a program on maximizing services under the cap you are assigned. Much discussion continued on questions that the committee feels needed to be answered. At this point Jim Wells withdrew his motion, seconded by Martha Coley and all were in favor.

It was then decided that the committee would come up with current questions and do a question and answer sheet to be mailed to consumers and their families in Areas 2A & B. A final list of these questions will be attached to these minutes. It was agreed that this document needs to be sent out as soon as possible to keep it current. Nilda Barreto will send out a draft to the committee by the middle of next week. The committee members are asked to make changes and return to her immediately. Then the APD legal department will have to approve the document. The goal will be to send out after the committee meets and approves at the next meeting. The Family Care Council will provide postage money. There was a question as to who would affix the labels to the envelopes, as Janet Graham noted that the Family Care Council would not do this. Martha Coley said that perhaps some of her clients could participate. Nilda Barreto said she would report back at the next meeting regarding the possibility of her staff affixing the labels.

## **Other Old Business:**

None.

## **New Business:**

The date of the next meeting was set for Tuesday, October 21, 2008.

**Other New Business**

None.

**Adjournment:**

There being no other business, it was moved by Martha Coley and seconded by Jim Wells that the meeting be adjourned.

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_