



**AREA 3 STEERING COMMITTEE AND ADVISORY GROUP
MEETING MINUTES –WEDNESDAY, OCTOBER 5, 2005**

Jeb Bush,
Governor

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Shelly Brantley,
Director

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District 3 Office

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P.O. Box 390,
I/O 18
Gainesville,
Florida
32602-0390

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(352) 955-5793

Fax: (352) 955-7190

Attendance

Steering Committee Member Present: ; Jim Smith (APD-Area 3); Corie Chae ; Denise Voelker (FCC Member);

Advisory Members: Alice Reshard (AHCA); Richard Bradley (ARC of Alachua); Brenda Sweat (Service Options Unlimited); Lucy Degenhardt and Jane McFarland (APD-Area 3);

Absent Members: Angela Jones (School Board of Alachua County); Mike Hutley (Disabilities Resource Center-SFCC); Linda Butler (Center for Independent Living-North Central Florida); Mary Habig (MV Transportation); Patrick Mulvihill (Transition Center-UF); Larry Smail (Waiver Support Coordinator); John Conneely (Bradford ARC); Bobbie Lake (CCS); Peter Johnson (Consumer/Self Advocate); Fred Pratt; Loretta Clark; Meribeth Larsen (CDC/Self Advocate); Terry Smith; Melinda Morrison (FCC Member); Diane Clark (Family Member); Mick Royal; Jimi & Joyce Daniels; Jim Whittaker (Putnam ARC)

Others Present: Sandra Cooper (APD-Area 3); Jeffrey Frazier (Waiver Support Coordinator); Ed Cowles (APD-Area 3); Joyce Lubbers (for Patrick Mulvihill); Vernita Hughes (AQL Leader);

This was the third meeting of this committee.

Introduction: Ms. Hughes thanked the group for their presence and made note that neither the Chair nor the Co-Chair was present. The chair was notified by phone and requested that the meeting proceed without his presence. Ms. Hughes asked everyone to introduce themselves.

Ms. Hughes informed the group that an IQC meeting will be held in Orlando at the Holiday Inn at Universal on October 12-13, 2005. No agenda has been received for the meeting at this time.

Ms. Hughes asked the group to read the minutes from the previous meeting (8/5/05) for corrections and/or changes. There were two changes noted. Dick Bradley should be listed under the absent members and page 2 under "Overview" the word "interview" should read "overview". The corrections were noted and will be made to the minutes. No other corrections noted. Minutes accepted as provided with the changes.



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Ms. Hughes stated that the Council is in the process of reducing the 25 outcomes to 21. This is expected to happen within the next year.

Delmarva Data: Ms. Hughes explained the purpose of this meeting was to review the data received from Delmarva and to compare the data for the area to statewide and national data. Copies of the yearly quarterly data were distributed to members. The data shows how Area 3 compares with the statewide and national data. The national data is received from the Council. There are a total of 9 outcomes (7 foundational and 2 drivers reported as reasons for absence of outcomes and supports in these personal outcome measures. The data provided is related to the 25 outcomes. The lowest area of the data provided is in the area of "Rights". This data was based on the interview of 60 individuals in the past year.

Mr. Smith explained a conversation APD staff had with Delmarva relating to the data information. Delmarva reports that the information they are now providing is more reliable than past information.

Mr. Bradley provided feedback from interviews his agency had with Ms. Stevens relating to how she conducted her monitoring and the information she reported in her report based on her interpretation. Ms. Hughes and Mr. Smith both stated that the information provided was based on reviews with Providers and Support Coordinators. Mr. Bradley feels the information is not reliable.

Mr. Frazier shared feedback from his conversation with Bob Foley, who did a presentation at the WSC meeting.

Ms. Chae expressed her concerns that the data needs to be looked at more closely to ensure as accurate data as possible is being provided.

Ms. Sweat provided her interpretation of the data provided by Delmarva. She suggested there should be specific guidelines and basic supporting questions. The opinions provided by Delmarva seem to lead to a margin of error when the data is compiled.

There were concerns expressed about reliability issues with the way Delmarva is conducting their interviews. Mr. Smith suggested that meetings be set up with Delmarva to address one particular area of concern per meeting.

Project Selection: Mr. Smith stated that there are a couple of things impacting a project selection (1) concern with the data provided and (2) need better understanding of the elements of the data). Does not feel the group was ready to select a project at this time.



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Project Selection (continued): Ms. Hughes informed the group that they could select a project and take 2 other areas to work on. The group may look at 3 areas but the main focus will be on the one.

Ms. Voelker stated that she feels there are areas the committee can start looking at and start providing ideas and suggestions.

Ms. Reshard suggested looking at how the data is collected and gathered as a starting point. Suggested having someone from Delmarva discuss data collection with the committee. Mr. Frazier suggested that direct care staff be involved in this process once a project is selected. After further discussion, Mr. Bradley suggested the group project selection be “Exercise Rights” since this is a low area for the area, state and national. Mr. Frazier stated that “Health” is another low area of concern-there is a huge gap between the area and national data. The final decision for the group project is “Exercising Rights”. Ms. Hughes asked that group if they wanted to break off into groups and decide on an implementation plan. Mr. Smith stated the committee is not yet ready for that step. Ms. Sweat suggested developing some type of educational information to distribute across Area 3 because rights are foundational to everything else the consumers do. Mr. Smith feels hopeful that the other data will improve once the rights are addressed. Ms. Voelker suggested creating some type of tool to be used with individuals serviced and being consistent with how this information is distributed. Ms. Sweat shared with the group what she has incorporated with her agency to ensure that individuals are well informed of their rights.

The committee decided to work on the six reasons for absence of outcomes and supports in Person Outcome Measures of “Exercise rights” . Volunteers were asked to be champion on each reason. At the next scheduled meeting each champion is to develop 3-5 actions to be implemented. The following members volunteered to be champions:

Mr. Dick Bradley - Champion – “Person not supported to vote”

Ms. Shelly Voelker – Champion – “Person does not understand all rights available”

Ms. Brenda Sweat agreed to work on “No Rights training” with someone else being the champion.

Ms. Alice Reshard agreed to assist Ms. Voelker or Ms. Sweat on their element.



agency for persons with disabilities
State of Florida

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Ms. Chae stated that understanding rights and education on rights should be the main focus initially. Ms. Hughes asked the group to think in terms of providers and consumers when distributing the information.

An email notification will be sent to those committee members not in attendance today to see if they would like to be champion over one of the remaining elements. The members who have volunteered to be champion, go ahead and start making contact.

Agenda for Next Meeting/Future Meeting Date

The next scheduled Steering Committee meeting will be held on Wednesday, November 9, 2005 from 3:00PM until 5:00PM in the District Administrator Conference Room. The focus of this meeting will be update from the Champions on the elements of the Personal Outcome Measure "Exercises rights".