

SUNCOAST REGION QUALITY
STEERING COMMITTEE

MEETING MINUTES

June 9, 2008

Attendance: Patty Rendon (WSC), Betty Beauchaine (FCC), Carl Littlefield (APD), Marcia DiGrazia (AQL), Tom Nurse (Parent), David Hawthorne (Provider), Ann Graybeal (Parent),

Guests: Trudy Acevedo (Delmarva), Robin Moorman

Not in Attendance: Jennifer Stone (Provider), David Brown (Consumer of Service), Stephanie Engley (Medicaid), Beth Kelzer (WSC), Diedra Walker (Provider), Deborah Killion (VR), Rebecca Vasey (Consumer of Service), Debra Morgan (Provider/Support for Ms. Vasey)

The Meeting started at 10:10 AM.

May 12, 2008 - Minutes approved

Rick Robertson: Residential Services, Nursing Service and Behavior Services.

Residential Services - The goal for the residential unit is to find residential setting for people outside of their family homes. They ensure the provision of residential care however not the upkeep of the facility. They license over 250 homes, and over see Support Living situations for approximately 700 people, addressing issues with individuals if needed.

The Nursing unit provides consultation, technical assistance, and Medical Case Management. They provide Medical oversight.

New Medication Administration Rule: 65G-7

Education: Meetings with Providers, Small Group Training, Went to Group Homes, Contacted WSC's,

Behavior Analysis: (2 staff). This unit provides oversight of training within the Behavior Intensive Group Homes, Co-chairs the Local Review Committee which reviews the individuals' behavior plans to ensure compliance with 65G-4 and addresses behavior issues resulting from incident reports.

The method of licensing Behavior Focus group homes and Behavior Intensive group homes changed. Certificated are given to group home, dated and terminated if needed. This allows for people to see certificate and ensure they are current.

APD has a list of CBA but only as a hard copy. It was suggested that they should be on APD web site.

Rick shared the purpose of Local Review Committee. The committee reviews any alteration of the home, restrictions of the home or restriction imposed on an individual. It was asked what triggers the review. Rick answered that a provider, support coordinator or APD questions a plan or activity, it would go to Ken Winn and presented to the committee. Plans written by CBA 1, 2, 3, needs reviews, only approval by CBA 3.

Recommendations:

1) It was suggested that a WSC needs to be notified of when plan is to be reviewed by LRC, recommendation are beyond role of CBA. Patti recommends that the WSC be notified, attend and be informed. What to do with recommendations for a variety of different providers.

2) It was also suggested that someone sit as a non voting member on the LRC to ensure recommendation to appropriate...

Residential Discussion:

Placement Coordinator has a new title which is in line with the philosophy change from the Central Program Office. It is: Residential Planning Coordinator.

Rick is the liaison for the Intermediate Care Facilities for anyone making application to an institutional setting.

Changes that have occurred

- The unit began scheduling Quarterly meetings for License Group Homes
- The meetings identify issues from providers. Allowing easy access for networking and keeping current Email addresses so that APD can keep providers current on information and issues. These meeting also allow provider to received information specific to GH's in a timely manners. The new rates went out faster.
 - o Question: What is the difference between Residential Habilitation & Licensing?
 - Answer: Residential Habilitation is training/oversight. Licensing is providing a place to live, bed and meals. Not directly involved in training but in staffing. Goal is to provider home and provide for needs.
 - o Question: Is anyone turned down?
 - Answer: There is eligibility that needs to be met.
 - o Question: Can a person live in an ALF.
 - Answer: If the person meets the profile of the home and the staff is quality to meet his/her needs.
- Residential Planning: Most consumers looking for a group home will work with WSC to find home. The exception will be individuals with Medical, Behavioral, Out of Area issues & etc. For those individual with special circumstances, a packet will

go out to the families with specific homes that would best meet those needs. WSC & Circle of support will assist with the selection.

- A list of ALF's is now available to allow for more residential options.
 - New Group Homes that are licensed are included on residential list. Rick will make sure it is on the web site.
 - Group Home Vacancy list will be on web site. The goal is to be able to pull up group homes by zip codes, service, gender, characteristics, Delmarva score, etc.
- o Question: If a request for a Group Home change is sent to the APD Liaison what are the checks and balances that it doesn't get lost?
 - Approval for consumer is obtained by the Residential Planning Coordinator before move takes place in the form of a letter. If the letter isn't received then the WSC should call.
 - Monthly meetings take place to discuss new choices and any questionable choices or possibly changes. Always try to stabilize situation, insert services, supports needed. Meeting to determine how it happened to be proactive later.

Question: If consumer wants to move that could that happen immediately?

Answer: Consumer's circumstances would determine how soon he/she could move. The provider must give 30 days. And have a transition plan. Rick has been educating providers through these quarterly meeting about transition meetings.

Supported Living.

Dale Zinn: Review support living subsidies. Subsidies were used for start – up and ongoing funds to assist consumers to live on their own. Currently subsidies funds are low and no new funds are available, unless on an emergency bases.

New Business

New member Ann Graybeal

Carl Littlefield – Update:

2008 Emergency Plan. Will have training, June 11(Tampa), 12,(St. Pete) 9 – 12 (30 min each)

There are legal challenges on the Tier. The challenge /Tier is still going forward until told to stop by Tally.

Question: Are there going to be any expectation changes? No not at this time.

QSI is doing well and staying ahead.

WSC should notify the Provider that services are dropped.

Carl asked Marcy to contact Linda Mabile to find out: How does a provider get notified when a service gets changed now that the Liaison is doing the cost plan.

Marcy contacted Linda Mabile: Answer – It is the WSC’s responsibility to notify the provider when a service is terminated.

Recommendation: Problem areas in APD. How do we track and support.

Delmarva has been told that the Handbook has been approved for all but Tier. Marcy will check with Linda Mabile on what is approved and what is Delmarva monitoring on.

Marcy received notice from the Central office noting that the revised Handbook is on hold and that the 30 hours of meaningful activity is to be implemented only if a person’s plans have changed. If the person was receiving both Companion and ADT in excess prior to announcement, then they can not be considered out of compliance.

Marcy received a call from Ms. Acevedo, Delmarva, and is waiting for this in written form.

Next meeting is July 14, 2008 at 1313 N. Tampa Street, Tampa, Room 517.