

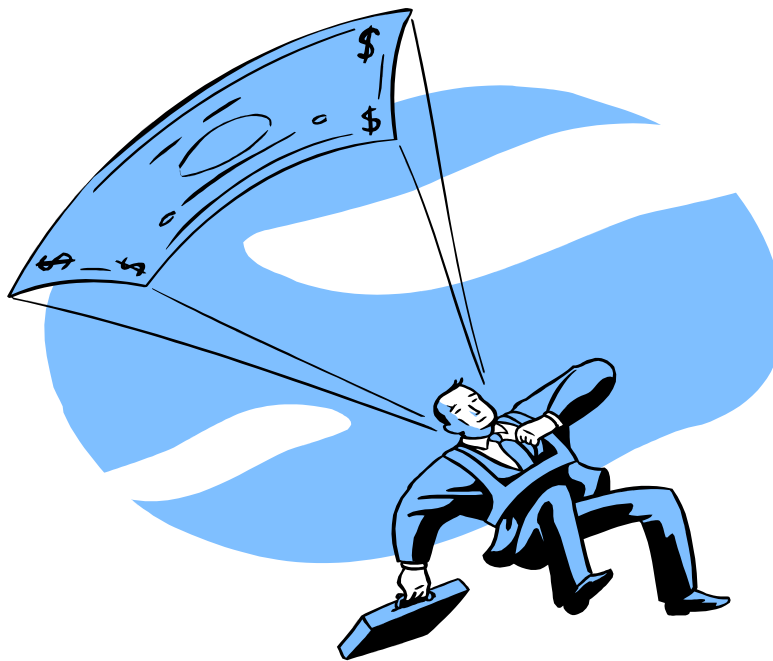


agency for persons with disabilities
State of Florida

AREA 23

TRAINING CALENDAR

JANUARY – MARCH 2011



“All things are difficult before they become easy”

Anonymous

The Agency for Persons with Disabilities (APD) is committed to full compliance with the American with Disabilities Act (ADA). Persons who desire accommodations should contact: **Marcia DiGrazia @ (727)217-7033 or 1-800-615-8720 or email at marcia_digrazia@apd.state.fl.us**. For other issues contact Eileen O'Brien, APD's ADA Coordinator, at eileen_o'brien@apd.state.fl.us or 813-233-4317. Please call at least 72 hours prior to the event to allow time to arrange your accommodation.

Persons requiring ADA accommodations must contact Marcia DiGrazia two weeks in advance.

Cancellations must be 5 working days in advance.

SUNCOAST TRAINING ATTENDANCE INFORMATION:

Registration is accessed by the area website:
apd.myflorida.com/area/suncoast
(click "training information", click "registration").

All registration is via the on-line link. You will receive a confirmation via email with specific instructions for each class.

- *** Open registration for January begins Jan. 3, 2011
- *** Open registration for February begins Jan. 24, 2011
- *** Open registration for March begins Feb. 24, 2011

*** IF YOU DO NOT RECEIVE A CONFIRMATION; YOU ARE NOT REGISTERED FOR THE CLASS:
CONTACT RYAN OETINGER (813-233-4325)

The handout web site is:

<http://apd.myflorida.com/training/training-documents.htm>

- If you are unable to attend please send a courtesy e-mail notifying of your cancellation within 72 hours of the class
- Confirmations will include instructions on how to access your training material; please download the handouts. Make sure you print and bring with you to the workshop.
- Sign-in time begins 30 minutes before the class. Doors close fifteen (15) minutes after the scheduled start time of training.
- Certificates will be given at the end of the class at the discretion of the instructor. Attendees will be expected to show an understanding of the materials. Be prepared to actively participate; the instructor may issue a knowledge survey which will need a passing score of 80% or more. *The instructor has the discretion to request re-attendance if attendee is not able to show comprehension of training materials.*
- **Manuals** for **Supported Living, Zero Tolerance and Core Competency** are required for class participation; you will need your manual to participate in quizzes, classroom activities and the knowledge assessment if given; to be eligible to receive a certificate of completion. *Manuals are not available at the training site.*

Supported Employment Certification

Supported Employment Certification Training (Part One and Part Two) is now available online and on demand. All persons who wish to apply for certification as a job coach or employment consultant may now take the certification courses online. Upon successful completion of both courses, the person may apply to their local APD area office where they plan to provide SE services and attach copies of the two certificates to their application indicating successful completion of both Part One and Part Two of the SE Certification course. Part One is "Best Practices in Supported Employment" and Part Two is "Introduction to Social Security Work Incentives."

The courses are available at <https://trn-store.com/content/florida-required-supported-employment-pre-service>.

APD is working to have these course available in a classroom version later in 2011. Please continue to check this website for upcoming classroom trainings.

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DIRECTIONS TO TRAINING & MEETINGS LOCATIONS

DD CENTER, 1201 102ND AVENUE NORTH, ST. PETERSBURG, FL 33716

From Tampa, via I-275: Take Exit 31, Ulmerton Rd. /Martin Luther King Jr. St. Follow signs for Martin Luther King Jr. (9th) St. Turn right at second traffic light on 102nd Ave. N. Office is on the right.

From Tampa, via Gandy Blvd: Turn right on Martin Luther King, Jr. (9th) St. Turn left on 102nd Ave. N.(first light immediately after you turn). Office is on the right.

From St. Petersburg, from the south via I-275: Take Exit 28, Gandy Blvd, (SR 694). Exit to the right off the interstate. Turn left at second light, Martin Luther King, Jr (9th) St. Turn left on 102nd Ave. N. (first light after the Gandy Blvd intersection). Office is on the right.

From St. Petersburg via US Hwy 19: If you are coming from the north, you will make a left turn on Park Blvd/Gandy Blvd. If you are coming from the south, you will make a right turn on Park Blvd/Gandy Blvd. Follow Gandy (going east) to Martin Luther King Jr (9th) St. Turn left on MLK. Turn left on 102nd Ave. N. (first light after the Gandy Blvd intersection). Office is on the right.

From North Pinellas county via McMullen Booth and Bayside Bridge: Turn left on Ulmerton Rd. (SR 688E). Bear to the right on Roosevelt Blvd (SR 686E). Turn right on Martin Luther King Jr (9th) St. Turn right on 102nd Ave. N. (first light). Office is on the right.

APD REGIONAL OFFICE, 1313 TAMPA ST. TAMPA, FL 33602

From the north via I-275: Take exit 45A (Downtown East-West). Take Kay St. exit toward Downtown West. Stay straight onto E. Kay St. Turn left on N. Tampa St. The Office will be on your left as you cross under the interstate. There is limited visitor parking (turn left on Fortune St. and left into the parking lot just before you reach Florida Ave.). There are also parking lots across from the Office on Tampa St. and Florida Ave. where you may park for \$1 per day.

From the west via I-275. Take Exit 44 (Downtown East-West). Take Exit 44 (Downtown East-West. Stay straight on Scott. Turn right on N. Tampa St. The Office will be on your left. There is limited visitor parking (turn left on Fortune St. and left into the parking lot just before you reach Florida Ave.). There are also parking lots across from the Office on Tampa St. and Florida Ave. where you may park for \$1 per day.

From the east via I-4: Take the I-275 South exit on the left. Take the Jefferson St. exit, Exit 26 toward Downtown East. Take the Kay St. ramp toward Downtown West. Stay straight onto E. Kay St. Turn right on N. Tampa St. The Office will be on your left as you cross under the interstate. There is limited visitor parking (turn left on Fortune St. and left into the parking lot just before you reach Florida Ave.). There are also parking lots across from the Office on Tampa St. and Florida Ave. where you may park for \$1 per day.

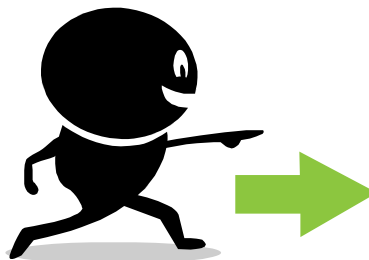
CHILDREN'S BOARD, 1002 E. PALM AVENUE, TAMPA, FL 33605

From St. Petersburg via I-275: Take Exit 44 (Downtown East-West). Stay straight on Scott St. Turn left on Florida Avenue (2nd light). Take Florida Ave. to Palm Avenue. Turn right on Palm Ave. The Children's Board will be on the left after you cross Nebraska Ave.

From the North via I-275: Merge to I-4. Take Exit 1, 21st/22nd St. Turn right on 21st St. Turn left on Palm Ave.

From the East via I-4: Take Exit 1, 21st/22nd St. Turn left on 21st St. Turn right on Palm Ave.

From the South via I-75: Take I-75 to I-4. Exit on I-4 towards Tampa. Take Exit 1, 21st/22nd St. Turn left on 21st St. Turn right on Palm Ave.



Train-the-Trainer Requirements

Trainer certifications prior to 2008 are void due to curriculum changes.

Agencies desiring to offer training for **Zero Tolerance & Core Competency**; must complete the approved Train the Trainer courses. Instructors that wish to attend these trainings must request an application from the local area office. Upon approval the applicant will be invited to the next training session.

Zero Tolerance

To request an application email Marcia DiGrazia at Marcia_DiGrazia@apd.state.fl.us

Core Competency

To request an application email Marcia DiGrazia at Marcia_DiGrazia@apd.state.fl.us

Provisional ZT & CC trainers need to contact Marcia DiGrazia to finalize their certification Immediately.

Supported Living Coaching Pre-service

Agencies can train their own staff once they have completed the train the trainer coursework; provided by the central office. Please contact Dale Zinn at Dale_Zinn@apd.state.fl.us for more information

****Current Agency trainers must send a copy of Trainer's certificate to Area office.**

Medication Administration 65G-7

Registered Nurses who wish to become approved to provide training and validation.

Contact : Cheryl Clark, RN at Cheryl_G_Clark@apd.state.fl.us

Service providers that are an agency are required to train their staff in:

- ✓ **Core Assurances**
 - Agencies are required to provide orientation to their staff to include the Core Assurance (outlined in the Medicaid Waiver Service Agreement Core Assurances 2.0 A-H). All training material and documentation of staff completion will be required during monitoring. If you need assistance in creating an orientation for your employees please contact Marcia DiGrazia at: Marcia_DiGrazia@apd.state.fl.us .

- ✓ **Person Centered Planning**
 - Training curriculum must be approved for content please send your curriculum outline to the local area training coordinator. Scan into a PDF file and send to Marcia DiGrazia: Marcia_DiGrazia@apd.state.fl.us
 - Content to include:
 - Person First Language
 - Choices & Options
 - Rights & Responsibilities
 - Education, Exposure & Experience
 - System of Communication with the Circle of Support
 - System for Implementation of Education of Goals

If you are an approved trainer for ANY subject PLEASE scan your certificate to a PDF file and email to Marcia_DiGrazia@apd.state.fl.us or FAX to: 727-217-7046 Attn: Marcia DiGrazia.

AIDS/HIV and INFECTION PREVENTION & CONTROL

(Handouts will be available at the workshop)

Mandatory training for all providers, Taken one time only if there is no expiration date on document.
This training is designed to provide information on the causes, transmission, diagnosis, treatment, and care giving precautions for infectious diseases.

DATE: February 7, 2011

TIME: 9:00 AM – 12:00 PM

SITE: APD Office, 1201 102nd Avenue N., St. Petersburg, FL 33716

TRAINER: Cheryl Clark, RN

APD State Approved Medication Administration Curriculum For Current RN Trainers ONLY

This course is for RNs who have attended the train-the-trainer course and wish to teach an approved 65G-7 medication curriculums. Please bring a copy of the 65G-7 Rule and associated APD forms.

You will receive a copy of the approved curriculum during class, fill out registration forms, and review the curriculum and includes a practice session.

TRAINER: Cheryl Clark, RN Contact her at 813-416-7861 to arrange class time. Or
[Cheryl G Clark@apd.state.fl.us](mailto:Cheryl_G_Clark@apd.state.fl.us)

BEHAVIORAL ANALYSIS SERVICES OVERVIEW

(Check your confirmation for link site for your handout materials to bring to workshop)

(Note: This is not training to become a Behavior Analyst).

TARGET AUDIENCE: Support Coordinators, other providers, consumers and family members.

This training will present an overview of Behavior Analysis services. It will address how this service is integrated and impacts other services such as residential habilitation, ADT, behavior assistant services, and others. This training will also provide participants with an understanding of the quality of services that should be expected and how to determine if this level of quality is being provided.

DATE: Friday, February 11, 2011

TIME: 10:00 AM – 2:00 PM

SITE: Area Office, Trammell Building, 1313 N. Tampa Street, Tampa - Room #516

TRAINER: Ken Winn, Area Behavior Analyst

CALL 911! : BEHAVIOR ANALYSIS IN SPECIAL POPULATIONS

(Check your confirmation for link site for your handout materials to bring to workshop)

TARGET AUDIENCE: Support Coordinators, Behavior Analysts, other providers, consumers and family members.

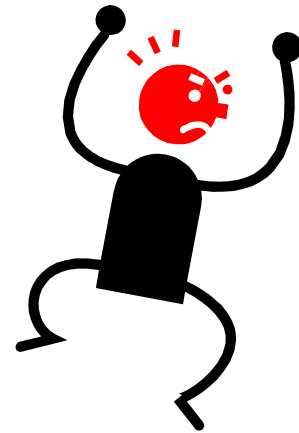
This training provides an overview of applicable Florida laws as related to the delivery of behavior analysis services. Participants will learn about how the Baker Act applies to persons with developmental disabilities as well as how relevant areas of FS 394 and FS 393 impact the delivery of behavior analysis services. Participants will also become familiar with the forensic system as it pertains to consumers of APD. This training will focus on how behavior analysts integrate with court and judicial systems, CSU's, mental health providers, and ancillary service providers. Emphasis will be placed on systems that can be implemented to prevent future arrests and confinement either through the judicial or mental health systems.

DATE: Friday, March 11, 2011

TIME: 10:00 AM – 2:00 PM

SITE: Trammell Building, 1313 N. Tampa Street, Tampa - Room #516

TRAINER: Ken Winn, Area Behavior Analyst



CORE COMPETENCY TRAINING

(Consist of Two Modules)

(Check your confirmation for link site for your 2 MANUALS to bring to workshop)

***Mandatory training for all providers, Required WITHIN 90 DAYS of working with consumers, Course needs to be taken One time only.**

DATES: January 27 & 28, 2011 OR March 17 & 18, 2011

TIME: 9:30 AM – 4:30 PM

SITE: APD Office, 1201 102nd Avenue North, St. Petersburg, FL 33716

TRAINER: Anne Hendon SHSPS, and Harold Gross, SHSPS/M.S.

Participant's Manuals (2) are required to attend the class.

apd.myflorida.com/area/suncoast >click on Presentations and Publications on the right side of page.

Developmental Disability Overview & Health & Safety Participation Guides

CORE COMPETENCY ON-LINE

 This training is web-based training through Tallahassee Community College. It consists of 2 modules and all participants receive credit for 12 hours of training.

Proof of Training: Print Official or Unofficial Transcript.

Introduction to Developmental Disabilities -There is a \$20.00 charge for this training

This training is designed to introduce the participant to the philosophies, terminologies, and concepts that will allow them to support people with developmental disabilities.

Health and Safety - There is a \$20.00 charge for this training

This training is designed to equip the participant with the knowledge and skills to provide maximum health and safety standards to people with developmental disabilities and to share this knowledge with the consumers they serve.

The online training can be accessed via the APD website: <http://apd.myflorida.com/providers/training/tcc.htm>

From the Training page, Select “Required”.

Select “APD’s Training Site at TCC” under Web-based Training.

Follow the directions on the TCC website to register for training.

Registration must be completed at least one day prior to actually beginning the training.



DOCUMENTING “Service Logs & Quarterly Summaries Writing Lab”

TARGET AUDIENCE: This workshop is for all providers rendering services.

Here is our practical approach to documentation of service delivery using service logs, monthly summaries and annual reports. Bring your pens and pencils. This hands-on approach will assist providers to accurately write out the services that were rendered (what, where, when, who, why) supports, and assistance that was provided to the consumers. Oh! And what’s next! The 6 W’s.

DATE: February 22, 2011

DATE: March 24, 2011

TIME: 9:30 AM – 4:30 PM

SITE: APD Office, 1201 102ND AVE N., ST. PETERSBURG, FL 33716

TRAINER: Marcia DiGrazia, MA.,Ed./AQL, Anne Hendon, SHSPS & Harold Gross, SHSPS/M.S

INCIDENT REPORT TRAINING

(Check your confirmation for link site for your handout materials to bring to workshop)

This training will review the agency's protocol for reporting incidents. The training will focus on the types of events or incidents that must be reported, time frames for reporting, and how to complete the Incident Report form.

DATE: January 20, 2011
TIME: 9:30 AM – 12:00 PM
SITE: APD Office, 1201 102ND AVE N., ST. PETERSBURG, FL 33716
TRAINER: Harold Gross, SHSPS/M.S. & Marcia DiGrazia, MA.,Ed./AQL,

DATE: February 14, 2011
TIME: 1:00 PM – 3:30 PM
SITE: APD Office, 1201 102ND AVE N., ST. PETERSBURG, FL 33716
TRAINER: Harold Gross, SHSPS/M.S. & Marcia DiGrazia, MA.,Ed./AQL,

MEDICATION ADMINISTRATION TRAINING & VALIDATION FOR DIRECT CARE STAFF AS REQUIRED BY RULE 65G-7

All direct care staff must take prior to working with individuals who require medication or need any form of assistance or supervision. All providers who administer or supervise self-administration of medications must also take medication administration class. Training consists of APD approved classroom training followed by on-site validation by an RN.

Re-Validation is required on an annual basis.

If you need the name of a RN approved to conduct training and validation please go to the APD web site:

apd.mtflorida.com/area/suncoast

Click on "ADDITIONAL INFORMATION"

Click on "65G-7 Approved Trainers/Validators"



OVERVIEW TRAINING FOR 65G-8: REACTIVE STRATEGIES

(Check your confirmation for link site for your handout materials to bring to workshop)

Target Audience: All Providers

This is a mandatory training for all providers.

*Note: **ONLY a designated representative(s)** for each provider **needs to attend** this training. This person(s) will need to review the content of the training with their own staff. <Only the attendees will receive a certificate>. Participants will be given an overview of Florida Administrative Code 65G-8.001-8.012 and its implications for documentation and implementation of the use of reactive strategies. This includes definitions of what is and what is not a reactive strategy. Participants will be given directions on filling out the reactive strategy form as well as directions on who can authorize the use of specific reactive strategies. This is an interactive training with audience participation.

DATE: Friday, January 21, 2011

TIME: 10:00 AM – 2:00 PM

SITE: Trammell Building, 1313 N. Tampa Street, Tampa - Room #516

TRAINER: Ken Winn, Area Behavior Analyst

PERSON CENTERED OUTCOMES FOR PEOPLE

(Check your confirmation for link site for your handout materials to bring to workshop)

TARGET AUDIENCE: All direct service providers.

This is a one-day overview. The purpose of this training is to inform providers about personal outcome: how they are defined by the individual, the importance of providers as part of the circle of support and how to integrate and document outcomes into services and supports.

DATE: February 28, 2011

TIME: 9:00 AM - 3:00 PM

SITE: APD Office, 1201 102ND AVE N., ST. PETERSBURG, FL 33716

TRAINER: Marcia DiGrazia, MA.,Ed./AQL

PERSON CENTERED PLANNING AND IMPLEMENTATION **MANDATED** FOR ALL WSC & GR SUPPORT COORDINATORS ONLY

March 21 & 22, 2011 from, Time: 8:30 – 4: 30, Door closes. 9: 15, No exceptions.

Location: 1201 102 Ave. N., St. Petersburg, Florida 33716



SUPPORTED EMPLOYMENT PRE-SERVICE & CHANGING THE FACE OF BENEFITS

There will be no pre-service training this quarter;



Other options for obtaining this certification are as follows:

On-line: <http://www.trninc.com/>

In neighboring areas: <http://www.apd.myflorida.com/employment/certification-training/>

A REVIEW FOR S.L. COACHES

(Check your confirmation for link site for your handout materials to bring to workshop)

MUST BRING YOUR COPY OF 2005 S.L. GUIDEBOOK

Target Audience: SL Coaches Only, No other providers are allowed to attend.

Receive 6 hours towards required in-service training for all Supported Living providers. Review of topics include: history of supported living, eligibility, supporting choice, implementation plans, task analysis, assessments, safety and health strategies, and quality assurance.

DATE March 16, 2011
TIME 9:00 AM – 4:00 PM
SITE: APD Office, 1201 102nd Ave N., St. Petersburg, Fl 33716
TRAINER: Dale Zinn and Marcia DiGrazia, MA.,Ed./AQL



SUPPORTED LIVING PRE-SERVICE

(Check your confirmation for link site for your handout materials to bring to workshop)

&

Download “Supported Living Guidebook 2005” from apd.myflorida.com

Target Audience: Only for new staff being considered within agencies for SL Coaching

This training meets the requirement for 18 hours of pre-service training for all Supported Living providers. Topics include: history of supported living, eligibility, supporting choice, implementation plans, task analysis, assessments, safety and health strategies, and quality assurance.

Note: Agency employees must provide proof from employer that training and education requirements are met (Chapter 65B-11.010(1) in order to register and receive Preservice certificate. Complete form on page 16 and fax to Dale Zinn at 727-217-7046.

DATE February 23, 24 & 25, 2011
TIME 9:00 am – 4:00 pm
SITE: APD Office, 1201 102nd Ave N., St. Petersburg, Fl 33716
TRAINER: Dale Zinn or Marcia DiGrazia, MS/AQL



PROVIDER CERTIFICATION

Please check the appropriate box: Supported Living Coaching Supported Employment Coaching

FAX FORM TO:

DALE ZINN: 727-217-7046

KIM HOUSTON: 941-751-8814

This is to certify that _____ is employed by _____
(Employee Name) (Agency Name)

and meets the minimum qualifications to provide the service indicated above based upon the following criteria:

Bachelor's Degree in _____
(Major)

From _____
(College or University)

OR

Associate's Degree in _____
(Major)

From _____
(College or University)

AND/OR

Work Experience:

From: _____ To: _____ # of Hours Worked/Week: _____
(Month/Year) (Month/Year)

Name of Employer: _____

Job Title: _____

Major duties: _____

From: _____ To: _____ # of Hours Worked/Week: _____
(Month/Year) (Month/Year)

Name of Employer: _____

Job Title: _____

Major duties: _____

From: _____ To: _____ # of Hours Worked/Week: _____
(Month/Year) (Month/Year)

Name of Employer: _____

Job Title: _____

Major duties: _____

Individual completing form (please print)

Signature

Title (Owner or Human Resources Officer)

Date

Phone # _____ E-Mail Address: _____

PLEASE NOTE: Enrollment for preservice training will not occur until after this form has been reviewed and approved by APD.

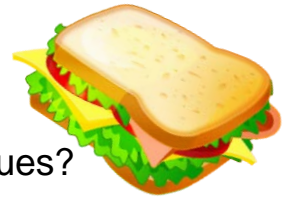
The Lunch Bunch

12 – 1

Too busy to take time for a workshop?

Need to stay on top of the latest educational techniques?

You say you have other obligations?



WELL come to the LUNCH BUNCH at 1201 102nd Ave N., St. Petersburg or to the Trammel Building , Room 516, Tampa from 12 -1. Bring your lunch and hear the latest, most up dated information in your field. You'll be able to serve the consumer better that ever!

1. Topic TBD

Speaker: Ms. Jill Chase, RN

Dates: Jan. 13, 2011 (St. Pete) **OR** Jan. 27, 2011 (Tampa)

2. Topic TBA

SPEAKER: Cheryl G. Clark, RN

Dates: Feb. 10, 2011 (St. Pete) **OR** Feb. 24, 2011 (Tampa)

3. Topic TBA

Speaker: TBA

Dates: Mar. 10, 2011 (St. Pete.) **OR** Mar. 24, 2011 (Tampa)



WAIVER SUPPORT COORDINATION PRE-SERVICE

Mandatory training for all Waiver Support Coordinators.

PREREQUISITE: Must have completed and have proof of completing Statewide training (Living Everyday Lives) See page 17 for more details.

Supervisors: Must submit enrollment packet one week prior to training.

This training meets part of the 26 hour pre-service training requirement for regional training. This training is designed to acquaint WSCs with SunCoast Area procedures and focuses on a review of the Area Operating Protocols. Topics include procedures for submitting support plans, the Prior Service Authorization process, regional area approvals, residential placements and review of services, overview of ABC system, the Medical Case Management Team, approval for Behavior services and the Local Review Committee, Supported Employment and Supported Living.

Please bring you Resource Book from Previous WSC (One Manual not two) OR Pick up CD prior to DATE from Marcy.

TIME: 9:00 AM – 4:00 PM

DATES: January 13 & 14 - Day 2 & 3: Trammell Building, 1313 N. Tampa St, Tampa – ROOM - #608

January 12, 24 & 25 – Day1 & 4 & 5: APD Office, 1201 102nd Ave. N., St. Petersburg, FL. 33716 Conf. A

TRAINERS: AREA 23 PROGRAM OFFICE STAFF

WSC's - QSI Training for current support coordinators registered separately for Day 5 – **January 25, 2011 @ 9:30AM.** The WSC in the QSI training will need to complete QSI-WSC Web Based Training and bring their certificate of completion with them to the QSI training. <http://apd.myflorida.com/qsi-wsc-training/>

ZERO TOLERANCE TRAINING

Mandatory Required Before Rendering Services to Consumers.

(Check your confirmation for link site for your participant's Manual. Please bring to class)

DATES: January 11, 2011

February 8, 2011

March 8, 2011

TIME: 9:30 AM – 4:00 PM

SITE: APD Office, 1201 102nd Avenue North, St. Petersburg, FL 33716

TRAINER: Anne Hendon, SHSPS, and Harold Gross, M.S.

This workshop is required to be renewed every three (3) years.

This training is designed to provide information on recognizing and reporting sexual abuse. It will also provide training on abuse and neglect as specified in Chapter 39, F.S. The training is web-based training through Tallahassee Community College.

The online training can be accessed via the APD website: <http://apd.myflorida.com/providers/training/tcc.htm>

From the Training page, Select "Required".

Select "APD's Training Site at TCC" under Web-based Training. Follow the directions on the TCC website to register for training.

Registration must be completed at least one day prior to actually beginning the training. You will also be instructed to create an email with

TCC. There is a \$15.00 charge for this training Registration fee could change.

2011 SUNCOAST CALENDAR AT A GLANCE

JANUARY				
10	STEERING COMMITTEE	E-MAILED	10 AM – 12 PM	TAMPA ROOM # 516
11	ZERO TOLERANCE	MANUAL REQUIRED	9:30 AM – 3:30 PM	ST. PETERSBURG
12, 24 & 25 13 & 14	WSC AREA PRESERVICE	CD OF MANUAL REQUIRED	9 AM – 4 PM	ST PETE. (DAY 1, 4 & 5) TAMPA (DAY 2 & 3)
13	LUNCH BUNCH:	TBD	12 PM – 1 PM	ST. PETERSBURG
20	INCIDENT REPORTING	HANDOUTS	9:30 PM – 12:00 PM	ST. PETERSBURG
21	65G-8 OVERVIEW OF REACTIVE STRATEGIES	HANDOUTS	10:00 AM – 2:00 PM	TAMPA ROOM # 516
25	QSI OVERVIEW- WSC's Only	NONE	9:30 AM – 11:30 AM	ST. PETERSBURG
27	LUNCH BUNCH:	TBD	12 PM – 1 PM	TAMPA ROOM # 516
27 & 28	CORE COMPETENCY	2 MANUAL REQUIRED	9:30 AM – 4:30 PM	ST. PETERSBURG
FEBRUARY				
7	HIV/AID	HANDOUTS	9 AM – 12 AM	ST. PETERSBURG
8	ZERO TOLERANCE	MANUAL REQUIRED	9:30 AM – 3:30 PM	ST. PETERSBURG
10	LUNCH BUNCH:	TBD	12 PM – 1 PM	ST. PETERSBURG
11	BEHAVIOR ANALYSIS SERVICES OVERVIEW	HANDOUTS	10:00 AM – 2:00PM	TAMPA ROOM # 516
14	STEERING COMMITTEE	E-MAILED	10:00 AM – 12: 00	ST. PETERSBURG
14	INCIDENT REPORTING	HANDOUTS	1:30 PM – 3:30 PM	ST. PETERSBURG
16	Strategic Planning for ADT Providers	NONE	9:00 AM – 12:00 PM	ST. PETERSBURG
16	Technical Assistance for SEP	NONE	1:30 PM – 4:00 PM	ST. PETERSBURG
22	SERVICE LOGS & QUARTERLY SUMMARIES – “WRITING LAB”	NONE	9:30 AM – 4:30 PM	ST. PETERSBURG
23, 24 & 25	SUPPORTED LIVING PRESERVICE – AGENCIES ONLY	2005 SL GUIDEBOOK REQUIRED	9 AM – 4 PM	ST. PETERSBURG
24	LUNCH BUNCH:	TBD	12 PM – 1 PM	TAMPA ROOM # 516
28	PERSON CENTERED OUTCOMES	HANDOUTS	9:00 AM – 3:00 PM	ST. PETERSBURG
MARCH				
8	ZERO TOLERANCE	MANUAL REQUIRED	9:30 AM – 3:30PM	ST. PETERSBURG
10	LUNCH BUNCH	TBD	12 PM – 1 PM	ST. PETERSBURG
11	CALL 911: Behavior analysis in special populations.	HANDOUTS	10:00 AM – 2:00 PM	TAMPA ROOM # 516
14	STEERING COMMITTEE	E-MAILED	10 AM – 12 PM	TAMPA ROOM # 516
16	A REVIEW FOR SL COACHES	HANDOUTS	9 AM – 4 PM	ST. PETERSBURG
17 & 18	CORE COMPETENCY	2 MANUAL REQUIRED	9:30 AM – 4:30 PM	ST. PETERSBURG
18	Supported Employment Quarterly Meeting	HANDOUTS	10:00 AM – 12:00 PM	TAMPA ROOM #605
18	Supported Living Quarterly Meeting	HANDOUTS	1:00 PM – 3:00 PM	TAMPA ROOM #605
21 & 22	PERSON CENTERED PLANNING & IMPLEMENTING	NONE	8:30 AM – 4:30 PM	ST. PETERSBURG
24	LUNCH BUNCH-	TBD	12 pm – 1 pm	TAMPA ROOM #516
24	SERVICE LOGS & QUARTERLY SUMMARIES – “WRITING LAB”	NONE	9:30 AM – 4:30 PM	ST. PETERSBURG
31	Trainer's Meeting	NONE	10:00 AM – 12:00PM	ST. PETERSBURG

ON-LINE TRAINING BY OTHER DEPARTMENTS

Billing Training

<http://apd.myflorida.com/providers/> Click on the area in which you are providing service.

This training is being provided by the Agency for Health Care Administration and new Florida Medicaid Fiscal Agent (EDS) to familiarize providers with the new billing system.

HIPAA TRAINING

HIPAA training can be taken through the Department of Children and Families (DCF) Website: HIPAA is taken at the frequency stated in your policy manual.

Here is the main link <http://www.dcf.state.fl.us/admin/training.shtml>

Then click the training button at the top of the page, scroll to HIPAA CLICK it and it immediately becomes a power point. When completed click non apd/dcf employee and non ***intranet - a certificate will pop up type your name and print.***



Background Screening Training On-line

Understandably, the new background screening law has generated many screening process questions. The new DCF Background Screening website, www.dcfbackgroundscreening.com, is a valuable resource that answers many questions related to the new law and procedures that have evolved as a result. Staff and providers are encouraged to visit the website. Staffs of the Background Screening Unit remain available to offer assistance. Resources from the APD web site can be found at the following site: <http://apd.myflorida.com/background-screening/>

Your patience is appreciated as we all adapt to the requirements of the new background screening law and procedures, especially the Livescan process.

<http://www.dcf.state.fl.us/admin/training.shtml>

STEERING COMMITTEE MEETING**10 AM – 12 PM)****January 10, 2011 1313 Tampa St. Suite 517, Tampa****February 14, 2011 DD Center, 1201 102 Ave. N. St. Petersburg****March 14, 2011 1313 Tampa St. Suite 517, Tampa**

SUPPORTED EMPLOYMENT QUARTERLY MEETING**Tremmel Building, 1313 Tampa St. Tampa, Room 605****MARCH 18, 2011
10 AM – 12:00 PM**

SUPPORTED LIVING QUARTERLY MEETING**Tremmel Building, 1313 Tampa St. Tampa, Room 605****MARCH 18, 2011
1: 30 PM - 3:30 PM**

Registration Required The purpose of these meetings is to network and share new information related to supported living services. If questions arise or assistance is needed call Dale Zinn (727) 217-7045.

TRAINERS**AND/OR****PROVIDER WHO ARE RESPONSIBLE FOR TEACHING THEIR EMPLOYEES****SEMI-ANNUAL MEETING****MARCH 31, 2011****10:00 AM – 12:00 PM****Share tools, Ask question, Update on issues.**

STRATEGIC PLANNING FOR ADT PROVIDERS**FEBRUARY 16, 2011****9AM – 12 PM**

TARGET AUDIENCE: DIRECTORS, OWNERS, and MANAGERS – Need resources? Out of ideas? Would technical support be a help? Through a collaborative discussion of ADT providers and APD support, our goal is to help you answer these questions.

TECHNICAL ASSISTANCE FOR SE PROVIDERS**FEBRUARY 16, 2011****1:30 PM – 4:00PM**

Bring your documentation, files, and/or policies & procedures. We're here to review and assist with Quality Assurance.

**WAIVER SUPPORT COORDINATION
STATEWIDE PRE-SERVICE**

You must take this prior to SunCoast Area Preservice Training

APD Central Program Office Approved Trainers

David Alexander 820 Australian Street Merritt Island, FL 32953	Phone: 321-453-3437 davidalexander@prodigy.net
Vita Sims Avanti 555 Biltmore Way, Suite 204 Coral Gables, Florida 33134-5757	Phone: 305-255-5363 avantisupport@aol.com
Jay Steinberg 13105 Ixora Court, Apt. 309 North Miami, Florida 33181	Phone: 305-893-9498 UREnabled@aol.com
Shani Stoutt Options Support Coordination PMB 189 3389 Sheridan Street Hollywood, FL 33021	Phone: 954-962-6993 options@bellsouth.net
Becky Marks/Lynda Benedict Support Associates of Tampa Bay, Inc PO Box 272656 Tampa, FL 33688	Phone: 813-908-6773 lbsatb@msn.com

Contact each trainer to find out about available classes, cost, and registration.

Interactive Training Modules **OFFERED BY DELMARVA FOUNDATION**

<u>TOPIC</u>	<u>PRIMARY AUDIENCE</u>	<u>LENGTH</u>	<u>AVAILABILITY</u>
Preventive Health Care	Individuals/Family Members	1/2 hour	Available Now
Protecting Consumer Rights	Providers	1 hour	Available Now
How To Prepare For A Desk Review	Providers eligible for a desk review	1 hour	Available Now
Recognizing & Reporting Abuse	Individuals/Family Members	1 hour	Available Now
Introduction to Implementation Planning	Providers	2 hours	Available Now
Results Focus Reviews/Overview of CORE & WiSCC	Providers	1 hour	Available Now
Why do I want a Medication Review?	Individuals	1 hour	Available Now
Empowerment: Locating, Hiring & Replacing your Provider	Individuals/Family Members	2 hours	Available Now
Ethical Issues in Providing Supports	Providers, Individuals, Family Members	2 hours	Available Now
Medication Highway	Individuals, Family Members, Providers	2 hours	Available Now
Quality Enhancement Planning	Providers, Individuals, Family Members	2 hours	Available Now

learn more and register go to www.dfmc-florida.org

 Click on **Public Site:**

 Go to **Resource Center**

 Click **On-Line Training** and follow instructions to enroll in this training

TRAINING RESOURCES

Assistive Technology Education Network (ATEN): Contact www.aten.scps.k12.fl.us for training calendar.

Florida Alliance for Assistive Services and Technology (FAAST) Tampa General Rehab Center R-214, P.O. Box 1289, Tampa, FL. 33601, 813-251-7591 or faastcen@tgh.org

FDLRS Resource Center: Parent Services, 1960 E. Druid Road, Clearwater, FL 33764. Excellent newsletter with numerous trainings listed.

Florida Institute of Technology: contact Dr. Jose Martinez-Diaz, PhD.BCBA, Program Chair, for interest in the certificate program in Applied Behavior Analysis (josemartinez@earthlink.net).

Juvenile Welfare Board, Juvenile Welfare Board of Pinellas County, 14155 58th Street North, Suite 100 Clearwater, FL 33760, Call 727-547-5600 or visit website: www.jwbpinellas.org

The approved **APD Pre-Service Certification in Supported Employment** is available on-demand online at:
<http://trn-store.com/drupal/node/762>

The Florida Provider Network: <http://www.flprovidernetwork.org>

Training Resource Network, Inc. Supported Employment training via the Internet. Visit the website: www.trninc.com

The Florida Provider Network: <http://www.flprovidernetwork.org>

United States Small Business Administration.
www.sba.gov/training/courses. (For Supported Employment providers – free on line courses in entrepreneurship, etc).

USF Center for Autism and Related Disorders (CARD): contact Donna Casella at 1-800-333-4530.

New Website for College-bound Students with Disabilities

<http://www.going-to-college.org> - has been developed & designed to help high school students learn about living college life with a disability. The site provides video clips, activities, and resources that can help students get a head start in planning for college. Video interviews with college students with disabilities offer a way to hear firsthand from students with disabilities who have been successful. Modules include activities that will help students explore more about themselves, learn what to expect from college, and equip them with important considerations and tasks to complete when planning for college.

Providers Available for Training -
To remain on this list send in your certifications to:
marcia.digrazia@apd.state.fl.us

Many agency providers in the region have offered to provide training to individuals outside the agency depending on available training slots. Please call the trainers from the following agencies to inquire about training topics, dates, time, locations and cost:

Business Name/Agency	Topics Available	Contact Person	Number/Email
Angels Unique, LLC	<i>Variety of Mandatory Training</i>	Karen Pegerson	352-523-1111
Angy Hayes, RN	<i>(CPR, First Aid, Blood Borne Pathogens)</i>	Angy Hayes, RN	727-433-2022
Center for Indep.	<i>Variety of Training</i>	Ricardo Hoffman	727-861-5600X255
Darrell Barton	<i>(CPR, 1st Aid)</i>	d.barton49@yahoo.com	813-390-9291
David Akers Training Center	<i>Variety of Training</i>	David/Dawn Akers	
Excelsior Omega, Inc	<i>(PCM)</i>	Jacqueline Dorlin	941-623-5877
Friends & Families	<i>(PCM), ZT & CC</i>	Sean Mac Vicar	727-244-4334
Goodwill Industries	<i>Variety of Mandatory Training- ZT & CC</i>	Richard Gilbert	727-523-1512x1154
Home Helpers of Tampa /Direct Link	<i>Variety of Mandatory Training</i>	Yolanda Villalobos	727-421-0965
Human Development Center	<i>(CPR, First Aid, HIV/AIDS)</i>	Sarah Williams	813-872-6250, x112
Inspire Choice Inc	<i>(PCM) Beh. Assist.</i>	Matthew Corearo	813-447-1052
MacDonald Training Center	<i>Variety of Mandatory Training</i>	Debi Hamilton or Barbara Chustz	813-870-1300, x299 & x170
Prevention Priority Inc	<i>(CPR, 1st Aid, & Bloodborne)</i>	Larry Manganello	813-657-1194
Roe & Associates	<i>(Beh. Assist. Tr.)</i>	Selena Roe	727-580-1384
Susanne Cubberley, RN, MSN	<i>(HIV/Infection Control, CPR, 1st AID, Domestic Violence)</i>	nurseed214@tampabay.rr.com	727-385-8046
Teach Me Now	<i>(CPR/First Aid/HIV/AIDS)</i>	Cathleen Signer www.teachmenow.biz	813-478-4585
The Certification Solution	<i>Variety of Mandatory Training- ZT & CC</i>	www.thecertificationsolution.com Beth Lewis-Tasis	727-420-5796
Suncoast New Options	<i>Zero Tolerance & Core Comp.</i>	Christy Leschen, cleschen@suncoasthewoptions.com	813-9331476
Angels Unaware	<i>Zero Tolerance & Core Comp.</i>	Cbajames@yahoo.com	813-961-1159
Easterseals	<i>Zero Tolerance & Core Comp.</i>	Maz@easterseals.org	941-355-7637
S.A.F.E.	<i>Amer. Red Cross & Amer. Heart Assoc. Instructors.</i>	LonnieClark@SafeAED.com	813-784-0381
Burrowes, Ramona	<i>CPR & First Aid</i>	Tampabay_patientcare@yahoo.com	813-546-6197 or 813- 802- 7451
Kimberly Smith, BCBA	<i>Beh. Assist.</i>	KIMBERLYSMITHBCBA@GMAIL.COM	727-772-3927

SunCoast Area 23

Approved

Zero Tolerance and/or Core Competence Trainers

Trainer/Contact #	Zero Tolerance	Core Competence	Approved for
1. Christy Leschen - 813-933-1476	X	X	All
2. Elisabeth Lewis-Tasis -727-420-5796	X	X	All
3. Kathy Roegiers - 727-523-1512	X	X	All
4. Mary Ann Zyla-Smith	X	X	All
5. Marcy Donahue – 345-9111	X	X	All
6. Dierdra Walker – 345-9111	X	X	All
7. Chris Jones – PARC	X	X	Agency
8. Vickie Washington Northwest Care Centre	X	X	Agency
9. Debi Hamilton-813-870-1300, x299	X	X	All
10. Yanique Williams-Florida Mentor	X	X	Agency
11. James Epperson - (813) 961-1159	X	X	All
12. Rhonda K. Morgan - 727-501-3791	X	X	All
13. Ginette Brown-Mentor Grp. Homes	X	X	Agency
14. Diane Bell- Mentor Group Homes	X	X	Agency
15. Becky Marks – 813-908-6773	X	X	All
16. Elaine Smigielski- Sunrise	X	X	Agency
17. Alen Zujic – 727-688-1892	X	X	All
18. Sean MacVicar – 727-244-4334	X	X	All
19. Amy Miller – 727-892-9056	X	X	All
20. Renita Johnson – 813-630-4716 or 813-545-6306	X	X	All

All = Able to provide training to all SunCoast providers.

Agency = Able to provide training only to staff at their agency

Effective: 12/14/10