



agency for persons with disabilities
State of Florida

SUNCOAST - AREA 23

TRAINING CALENDAR

OCTOBER - DECEMBER 2008



**Persons requiring ADA accommodations must contact Marcia DiGrazia two weeks in advance.
Please call (727)217-7033 or 1-800-615-8720 or email @ marcia_digrazia@apd.state.fl.us**

SUNCOAST REGION ATTENDANCE POLICIES

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY.

Registration must be done by e-mail. Phone calls for registration will NOT be accepted. If you do not receive a confirmation for each class, you are not registered.

- If you are unable to attend you must e-mail the cancellation within 72 hours of the class, or as soon as you are aware that you can not attend or you will be counted as a 'no show'.
- The instructor may e-mail training materials with instructions on what to bring to class. You are responsible for being prepared.
- Sign-in time begins 30 minutes before the class. Doors close fifteen (15) minutes after the scheduled start time of training. Doors will be closed to all late attendees and will be marked as "no-show".
- Certificates will be given at the end of the class at the discretion of the instructor. Attendees will be expected show an understanding of the materials; by active participation and/or passing by at least 80% a knowledge survey when issued by the Instructor. The instructor has the discretion to request re-attendance if attendee is not able to show comprehension of training materials.
- **Individuals/agencies that register for training and are "no shows" for more that 2 classes will not be allowed to register for trainings in the next calendar and will have to obtain classes' elsewhere.**

NOTE to Agencies: **Only 5 employees may be registered for a class/workshop.** Please communicate the above policies to your staff who attend training. If a single staff registers multiple participants for training, please clearly communicate to each participant the date, place and start time for the training.

PLEASE COMPLETE THE FOLLOWING INFORMATION WHEN SENDING IN A REGISTRATION:

E-mail: Use entire address (all three)

tiajuanda_glenn@apd.state.fl.us,marcia_digrazia@apd.state.fl.us,judith_redding@apd.state.fl.us,

REGISTRATION MUST INCLUDE THE FOLOWING INFORMATION:

- Name:
- Are you a provider, a new applicant, a current provider or an employee of an agency?
- Agency (name):
- Independent
- Provider: Street Address, City, State, Zip
- Telephone Number
- Fax Number
- E-Mail Address
- Name of Workshop/Class, The date and the time and Qualifications if required.

IF THE ABOVE INFORMATION IS NOT COMPLETE IT WILL BE RETURNED FOR RESUBMISSION, YOU ARE NOT REGISTERED FOR THE CLASS..

>>>AN EMAIL CONFIRMING REGISTRATION WILL BE SENT TO YOU <<<

Participants must bring their confirmation notice with them to training.

TABLE OF CONTENTS

<u>TRAINING TOPIC</u>	<u>PAGE</u>
65G-7 for Managers/Supervisors	10
ABC Training for Waiver Support Coordinators	7
AIDS/HIV	7
Behavior Analysis Overview	7
Chronic Medical Conditions	8
Core Competency	8
Generalization and Maintenance, Fact or Fiction	9
Incident Reporting	9
Medication Administration 65G-7 – Train-the-Trainer RN's only	9
New Provider Orientation	6
Personal Outcome Measures for Providers	10
Personal Outcome Measures for Support Coordinators	10
Providing Effective In Home Supports	11
Reactive Strategies	11
Supported Employment Preservice	12
Supported Employment, Documenting Person Centered Service Delivery & the Sunshine Law	12
Supported Living Pre-Service	13
Waiver Support Coordination Regional Pre-Service	15
Working with Outcomes	15
Zero Tolerance	16
<u>OTHER TOPICS</u>	<u>PAGE</u>
Administering Medications – 65G – 7 (contacting trainers)	9
Supported Employment Network Meeting	12
Supported Living Network Meetings	12
Supported Living Certification	14
HIPAA Training Web Site	16
Waiver Support Coordination Statewide Pre-service Trainers	17
Delmarva Training Opportunities	18
Training Resources/Providers	19
SunCoast Area Disability Employment Kick off	20
Supported Employment Preservice Training by Wilson & Assoc.	21 & 22

OVERVIEW OF SUNCOAST AREA (23) TRAINING

OCTOBER

7	Phase II, , New Provider Orientation (10-12)	St. Petersburg
9	Personal Outcomes Measures for Providers (10-3)	St. Petersburg
10	AIDS/HIV (9-12)	St. Petersburg
13, 14 & 15	Supported Living Pre-Service (9-4)	St. Petersburg
16	Behavior Analysis Services Overview	Tampa
17	Overview for 65G-8: Reactive Strategies (10-2)	Tampa
21, 22, 28 & 29	Waiver Support Coordinator Pre-Service Training (9-4)	St. Petersburg
23	Phase III, New Provider Orientation (9:30-12:30)	St. Petersburg
23	Phase IV, New Provider Orientation (1:30-4)	St. Petersburg
27	Chronic Medical Conditions (9-4)	St. Petersburg
30	Working with Outcomes (9-1)	St. Petersburg

NOVEMBER

3	Incident Report Training (10-12)	St. Petersburg
3	65G -7 for Managers/Supervisors (1-4)	St. Petersburg
4	Medication Administration Train the Trainer for RNs (9-1)	St. Petersburg
4	ABC Training for Waiver Support Coordinators (1-4)	St. Petersburg
6	AIDS/HIV (9-12)	St. Petersburg
6	Phase II, New Provider Orientation (1-3)	St. Petersburg
7	Overview for 65G-8: Reactive Strategies (10-2)	Tampa
13	Providing Effective In Home Supports (9-4)	St. Petersburg
14	Phase III, New Provider Orientation (9:30-12:30)	St. Petersburg
14	Phase IV, New Provider Orientation (1:30-4)	St. Petersburg
18, 25, 26	Personal Outcomes for WSC's (5 day) (9-4) (PM)	St. Petersburg
Dec. 4 & 8		
19, 20, & 21	Supported Employment Preservice (9-4)	St. Petersburg

DECEMBER

2	Personal Outcomes Measures for Providers (10-3)	St. Petersburg
5	Overview for 65G-8: Reactive Strategies (10-2)	Tampa
9	Phase III, New Provider Orientation (9:30-12:30)	St. Petersburg
9	Phase IV, New Provider Orientation (1:30-4)	St. Petersburg
11	Phase II, New Provider Orientation (9-12)	St. Petersburg
15, 16 & 17	Supported Living Pre-Service (9-4)	St. Petersburg
18	AIDS/HIV (9-12)	St. Petersburg
19	Supported Employment, Documenting Person Centered Service Delivery & the Sunshine Law. (9-4)	St. Petersburg

DIRECTIONS TO TRAINING & MEETINGS LOCATIONS

DD CENTER, 1201 102ND AVENUE NORTH, ST. PETERSBURG, FL 33716

From Tampa, via I-275: Take Exit 31, Ulmerton Rd. /Martin Luther King Jr. St. Follow signs for Martin Luther King Jr. (9th) St. Turn right at second traffic light on 102nd Ave. N. Office is on the right.

From Tampa, via Gandy Blvd: Turn right on Martin Luther King, Jr. (9th) St. Turn left on 102nd Ave. N.(first light immediately after you turn). Office is on the right.

From St. Petersburg, from the south via I-275: Take Exit 28, Gandy Blvd, (SR 694). Exit to the right off the interstate. Turn left at second light, Martin Luther King, Jr (9th) St. Turn left on 102nd Ave. N. (first light after the Gandy Blvd intersection). Office is on the right.

From St. Petersburg via US Hwy 19: If you are coming from the north, you will make a left turn on Park Blvd/Gandy Blvd. If you are coming from the south, you will make a right turn on Park Blvd/Gandy Blvd. Follow Gandy (going east) to Martin Luther King Jr (9th) St. Turn left on MLK. Turn left on 102nd Ave. N. (first light after the Gandy Blvd intersection). Office is on the right.

From North Pinellas county via McMullen Booth and Bayside Bridge: Turn left on Ulmerton Rd. (SR 688E). Bear to the right on Roosevelt Blvd (SR 686E). Turn right on Martin Luther King Jr (9th) St. Turn right on 102nd Ave. N. (first light). Office is on the right.

APD REGIONAL OFFICE, 1313 TAMPA ST. TAMPA, FL 33602

From the north via I-275: Take exit 45A (Downtown East-West). Take Kay St. exit toward Downtown West. Stay straight onto E. Kay St. Turn left on N. Tampa St. The Office will be on your left as you cross under the interstate. There is limited visitor parking (turn left on Fortune St. and left into the parking lot just before you reach Florida Ave.). There are also parking lots across from the Office on Tampa St. and Florida Ave. where you may park for \$1 per day.

From the west via I-275. Take Exit 44 (Downtown East-West). Take Exit 44 (Downtown East-West. Stay straight on Scott. Turn right on N. Tampa St. The Office will be on your left. There is limited visitor parking (turn left on Fortune St. and left into the parking lot just before you reach Florida Ave.). There are also parking lots across from the Office on Tampa St. and Florida Ave. where you may park for \$1 per day.

From the east via I-4: Take the I-275 South exit on the left. Take the Jefferson St. exit, Exit 26 toward Downtown East. Take the Kay St. ramp toward Downtown West. Stay straight onto E. Kay St. Turn right on N. Tampa St. The Office will be on your left as you cross under the interstate. There is limited visitor parking (turn left on Fortune St. and left into the parking lot just before you reach Florida Ave.). There are also parking lots across from the Office on Tampa St. and Florida Ave. where you may park for \$1 per day.

NEW PROVIDER ORIENTATION

THESE ARE MANDATORY TRAINING CLASSES AND MUST TAKEN IN THE FOLLOWING ORDER:

PHASE I

PHASE I CLASSES WILL BE CONDUCTED ON A QUARTERLY BASIS AND WILL BE BY INVITATION. FOR INFORMATION ON HOW TO BECOME A PROVIDER IN THE SUNCOAST REGION, PLEASE VISIT THE APD WEBSITE: <http://apd.myflorida.com/area/suncoast>.

PHASE II, III AND IV ARE ALSO BY INVITATION AFTER YOUR PROVIDER APPLICATION IS SUBMITTED.
CLASSES ARE TAKEN IN THE INDICATED ORDER

PHASE II

Outcome Overview and how they determine quality.

Phase II is taken after the application is submitted and reviewed by the SunCoast Enrollment Unit – New enrollees must be invited after application is approved.

Existing providers CANNOT take this class. See POM for providers' page 10.

MONTH:	Oct	Nov	Dec
DATE:	7	6	11
TIME:	10 - 12	1 - 3	10-12

PHASE III

Policy and Procedures: Setting systems in place to provide services according to the Core Assurances.

Phase III is taken after the application is completed and processed for approval in Tallahassee.

MONTH:	Oct.	Nov.	Dec.
DATE:	23	14	9
TIME:	9:30 - 12:30	9:30 - 12:30	9: 30 am - 12: 30 pm

PHASE IV

The Mechanics of providing Quality services

Phase IV is taken before the execution of the Medicaid Waiver Services Agreement

MONTH:	Oct.	Nov.	Dec.
DATE:	23	14	9
TIME:	1:30-4pm	1:30-4pm	1:30-4pm

CLASSES ARE LOCATED AT:	REGISTRATION REQUIRED
1201 102 ND AVE NO ST. PETERSBURG, FL 33716	Complete the Training Registration Form and send to:

Tiajuanda_glenn@apd.state.fl.us,marcia_digrazia@apd.state.fl.us,judith_redding@apd.state.fl.us,

ABC TRAINING FOR WAIVER SUPPORT COORDINATORS ONLY

Mandatory for all Waiver Support Coordinators as part of the required 26 hour Region Specific Pre-Service). This class is also for APD staff involved with intake, support coordination and QSI assessors.

DATE: November 4, 2008
SITE: APD Office, 1201 102nd Ave. N., St Petersburg, FL 33716
TIME: 1:15 pm - 4:00 pm
TRAINER: Marcia DiGrazia, MA. /AQL. & MW Liaison

AIDS/HIV

Mandatory training for all providers and updated every two years.

This training is designed to provide information on the causes, transmission, diagnosis, treatment, and care giving precautions for infectious diseases.

DATE: October 10, 2008
TIME: 9:00 am – 12:00 pm
SITE: APD Office, 1201 102nd Avenue N., St. Petersburg, FL 33716
TRAINER: Cheryl Clark, RN

DATE: November 6, 2008
TIME: 9:00 am – 12:00 pm
SITE: APD Office, 1201 102nd Avenue N., St. Petersburg, FL 33716
TRAINER: Beth Lewis- Tasis, The Certification Solution

DATE: December 18, 2008
TIME: 9:00 am – 12:00 pm
SITE: APD Office, 1201 102nd Ave. N., St. Petersburg, FL 33716
TRAINER: Cheryl Clark, RN

BEHAVIORAL ANALYSIS SERVICES OVERVIEW

TARGET AUDIENCE: Support Coordinators, other providers, consumers and families.

(Note: This is not training to become a Behavioral Analyst).

This training will present an overview of Behavior Analysis services. It will address how this service is integrated and impacts other services such as residential habilitation, ADT, NRSS, behavior assistant services, and others. This training will also provide participants with an understanding of the quality of services that should be expected and how to determine if this level of quality is being provided.

DATE: October 16, 2008
TIME: 12:00 pm – 4:00 pm
SITE: Trammell Building, 1313 N. Tampa Street, Tampa - Room #517
TRAINER: Ken Winn Senior Area Psychologist, MA

CHRONIC MEDICAL CONDITIONS

TARGET AUDIENCE: Supported living coaches, In home support staff, residential managers and direct care staff, ADT direct care staff and managers, waiver support coordinators.

This training will focus on health issues and protocols specific to individuals with developmental disabilities.

DATE: October 27, 2008

TIME: 9:00 am – 4:00 pm

SITE: APD Office, 1201 102nd Avenue North, St. Petersburg, FL 33716

TRAINER: Cheryl Clark, RN



CORE COMPETENCY TRAINING

***Mandatory Pre-service training for all providers (*See below).**

This training is web-based training through Tallahassee Community College. It consists of 2 modules and all participants receive credit for 8 hours of training.

Introduction to Developmental Disabilities

This training is designed to introduce the participant to the philosophies, terminologies, and concepts that will allow them to support people with developmental disabilities.

Health and Safety

This training is designed to equip the participant with the knowledge and skills to provide maximum health and safety standards to people with developmental disabilities and to share this knowledge with the consumers they serve.

The online training can be accessed via the APD website: <http://apd.myflorida.com/training>.

From the Training page, Select “Required”.

Select “APD’s Training Site at TCC” under Web-based Training.

Follow the directions on the TCC website to register for training.

Registration must be completed at least one day prior to actually beginning the training.

There is no charge for this training

***Licensed providers, (dentists, nurses, therapists) and providers of Consumable Medical Supplies, Durable Medical Equipment, and Environmental Accessibility Adaptations are exempt from this training.**

INCIDENT REPORT TRAINING

This training will review the agency's protocol for reporting incidents. The training will focus on the types of events or incidents that must be reported, time frames for reporting, and how to complete the Incident Report form.

DATE: November 3, 2008
TIME: 10:00 am – 12:00 pm
SITE: APD Office, 1201 102nd Ave. N., St. Petersburg, FL 33716
TRAINER: Jill Cramer, RN/Harold Gross

MEDICATION ADMINISTRATION (65G-7) TRAINING & VALIDATION FOR DIRECT CARE STAFF

MANDATORY FOR ALL DIRECT CARE STAFF WHO ADMINISTER OR SUPERVISE SELF-ADMINISTRATION OF MEDICATIONS. Training consists of APD approved classroom training followed by on-site validation. Re-Validation is required on an annual basis.



If you need the name of a RN approved to conduct training and validation please contact Cheryl Clark by email: [Cheryl G Clark@apd.state.fl.us](mailto:Cheryl_G_Clark@apd.state.fl.us) or fax: 813-719-1432.

MEDICATION ADMINISTRATION (65G-7)



TRAIN THE TRAINER FOR RNs – ONLY

TRAINER: CHERYL CLARK, RN
Limited to 15 participants per session

TARGET AUDIENCE: This training is for all RNs who are presently approved to train and validate medication administration per 65G-7 **OR** who wish to become approved to provide training and validation.

DATE: November 4, 2008
TIME: 9:00 am – 1:00 pm
SITE: APD Office, 1201 102nd Ave N., St. Petersburg, FL 33716
TRAINER: Cheryl Clark, RN

65G-7

FOR MANAGERS

TARGET AUDIENCE: SUPERVISORS & MANAGERS ONLY – (those in charge of or responsible for direct care staff or others who monitor, supervise or administer medication).

This training is designed to acquaint managers and supervisors of their responsibilities in monitoring direct care staff and others who monitor, supervise or administer medications.

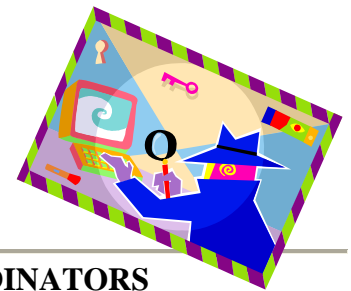
DATE: November 3, 2008
TIME: 1:00 pm – 4:00 pm
SITE: APD Office, 1201 102ND AVE N., ST. PETERSBURG, FL 33716
TRAINER: Jill Cramer, RN

PERSONAL OUTCOME MEASURES FOR PROVIDERS

This is a one-day training designed for service providers. The purpose of this training is to inform providers about personal outcome measures: how they are defined by the individual, the importance of providers as part of the circle of support and how to integrate and document outcomes into services and supports. This is not to be taken in place of Phase II Orientation but is a good class to take as a follow up to improve your skill if you have taken Phase II – Outcome overview.

DATE: October 9, 2008
TIME: 10:00 am – 3:00 pm
SITE: APD Office, 1201 102ND AVE N., ST. PETERSBURG, FL 33716
TRAINER: Marcia DiGrazia, MS/AQL

DATE: December 2, 2008
TIME: 10:00 am – 3:00 pm
SITE: APD Office, 1201 102ND AVE N., ST. PETERSBURG, FL 33716
TRAINER: Marcia DiGrazia, MS/AQL



PERSONAL OUTCOME MEASURES FOR SUPPORT COORDINATORS

MANDATORY FOR SUPPORT COORDINATORS - However providers may attend LIMITED TO 12 PARTICIPANTS/ call Marcia DiGrazia @ 727-217-7033

This workshop is designed to assist participants learn to use Personal Outcome Measures to assess and enhance the quality and consistency in services to persons with developmental disabilities. This workshop is an intensive experience. Working in pairs, workshop participants will interview 2 consumers by soliciting information about each outcome. **Participants must complete all 5 days of this training and arrange interviews with two individuals they are currently serving on the 1st and the 8th after 4 pm. If you have any questions call the trainer.**

DATE: November 18, 25, & 26, Dec. 4 & 8, 2008
TIME: 9:00 am – 4:00 pm
SITE: APD Office, 1201 102nd Avenue North, St. Petersburg, FL 33716
TRAINER: Marcia DiGrazia, 727-217-7033

All registrants will receive an instruction letter. Supervisors should make sure the letter gets directly to the individual attending the training.

PROVIDING EFFECTIVE IN HOME SUPPORTS

Target Audience: Direct care staff that support individuals in independent or supported living. This workshop will define in home supports review in home support responsibilities, review documentation and billing requirements, how to work with the circle of supports, and best practices to support the individual.

DATE: November 13, 2008

TIME: 9:00 am – 4:00 pm

SITE: APD Office, 1201 102nd Avenue North, St. Petersburg, FL 33716

TRAINER: Dale Zinn/ Marcia DiGrazia, MS/AQL

OVERVIEW TRAINING FOR 65G-8: REACTIVE STRATEGIES

Target Audience: All providers

This is a mandatory training for all providers. Participants will be given an overview of Florida Administrative Code 65G-8.001-8.012 and its implications for documentation and implementation of the use of reactive strategies. This includes definitions of what is and what is not a reactive strategy. Participants will be given directions on filling out the reactive strategy form as well as directions on who can authorize the use of specific reactive strategies. This is an interactive training with audience participation. "

DATE: October 17, 2008

TIME: 10 am. – 2 pm

SITE: Trammell Building, 1313 N. Tampa Street, Tampa - Room #517

TRAINER: Ken Winn, MA

DATE: November 7, 2008

TIME: 10 am. – 2 pm

SITE: 1313 Trammell Building, 1313 N. Tampa Street, Tampa - Room #517

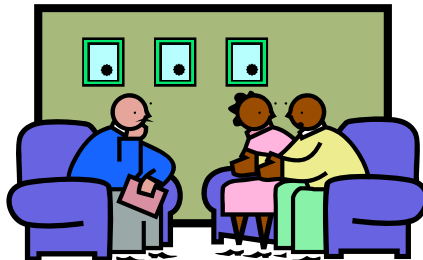
TRAINER: Ken Winn, MA

DATE: December 5, 2008

TIME: 10 am. – 2 pm

SITE: Trammell Building, 1313 N. Tampa Street, Tampa - Room #517

TRAINER: Ken Winn, MA



SUPPORTED EMPLOYMENT PRE-SERVICE

Target Audience: Supported Employment Coaches

This training meets the requirement for 18 hours of pre-service training for all Supported Employment providers. The curriculum was designed in conjunction with Transitions of Florida to provide an orientation on current best practices in the implementation of supported employment. It is developed for new employees of school districts and agencies who provide community-based employment services in diverse settings and with persons who have different support needs.

DATE: November 19, 20, & 21, 2008
TIME: 9:00 am – 4:00 pm
SITE: APD Office, 1201 102nd Avenue North, St. Petersburg, FL 33716
TRAINER: Kimberly Houston/Valerie Reed-Martin



SUPPORTED EMPLOYMENT: DOCUMENTING PERSON CENTERED SERVICE DELIVERY & THE SUNSHINE LAW

Target Audience: SE Coaches, Managers and Supervisors.

This workshop will focus on writing quality person centered Implementation plans, service logs, monthly summaries and annual reports. Trainers will review documentation requirements, ethical service delivery, documentation needed to be sent to the support coordinators prior to billing and the impact of the sunshine law on documentation.

DATE: December 19, 2008
TIME: 9:00 am – 4 PM
SITE: APD Office, 1201 102nd Ave N., St. Petersburg, FL 33716
TRAINER: Kimberly Houston/Marian Dandridge

SUPPORTED EMPLOYMENT NETWORKING MEETINGS
DECEMBER 5, 2008
9 AM – 12 NOON
1021 102ND AVE. N., ST. PETERSBURG, FLORIDA
No registration necessary

SUPPORTED LIVING NETWORK MEETINGS
December 12, 2008
10:00 A.M. to 12:00 P.M.
1021 102ND AVE. N., ST. PETERSBURG, FLORIDA

The purpose of these meetings is to network and share new information related to supported living services. If questions arise or assistance is needed call Dale Zinn (727) 217-7039.

No registration necessary

SUPPORTED LIVING PRE-SERVICE

Must complete Supported living certification and submit to Dale Zinn@apd.state.fl.us if seeking provider enrollment. See next page.

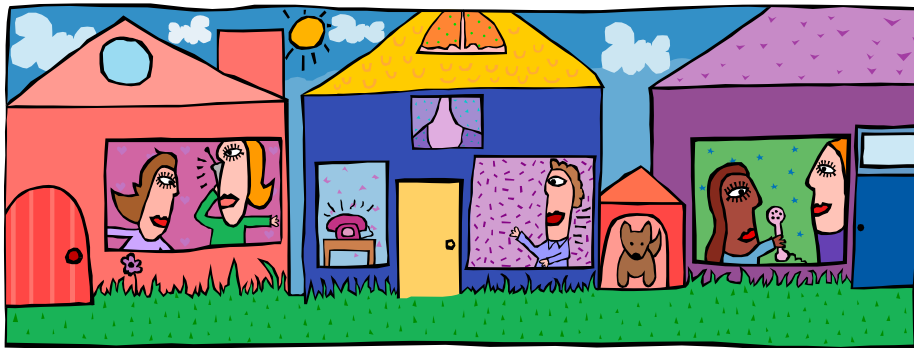
Target Audience: Supported Living Coaches

This training meets the requirement for 18 hours of pre-service training for all Supported Living providers. Topics include: history of supported living, eligibility, supporting choice, implementation plans, task analysis, assessments, safety and health strategies, and quality assurance.

Note: Agency employees must provide proof from employer that training and education requirements are met (Chapter 65B-11.010(1) in order to register. See certification on next page. New enrollees must have their application reviewed by APD and approved for Supported Living pre-service. Any other participant will be registered to receive a certificate of participation and will NOT be able to become a provider.

DATE October 13, 14, & 15, 2008
TIME 9:00 am – 4:00 pm
SITE: APD Office, 1201 102nd Ave N., St. Petersburg, Fl 33716
TRAINER: Dale Zinn and Marcia DiGrazia, MS/AQL

DATE December 15, 16, & 17, 2008
TIME 9:00 am – 4:00 pm
SITE: APD Office, 1201 102nd Ave N., St. Petersburg, Fl 33716
TRAINER: Dale Zinn and Marcia DiGrazia, MS/AQL



SUPPORTED LIVING CERTIFICATION

Will not register participant without this completed and approved by Dale Zinn

This is to certify that _____ is employed by my agency and meets the qualifications to provide Supported Living Services based upon the following criteria:

Bachelor's Degree in _____

(Subject)

From _____

(College or university)

OR

Associates Degree from _____

(College or university)

AND/OR

Work Experience:

From: _____ To: _____ (Must include month and year)

Name of Employer: _____

Job Title: _____

Major duties: _____

From: _____ To: _____ (Must include month and year)

Name of Employer: _____

Job Title: _____

Major duties: _____

From: _____ To: _____ (Must include month and year)

Name of Employer: _____

Job Title: _____

Major duties: _____

Name of Individual completing form

Signature

Title (Owner or Human Resources Officer)

Date

Name of Agency

WAIVER SUPPORT COORDINATION PRE-SERVICE

Mandatory training for all Waiver Support Coordinators.

PREREQUISITE: Must have completed and have proof of completing Statewide training (Living Everyday Lives) See page 17 for more details.

Supervisors: Must submit enrollment packet one week prior to training.

This training meets part of the 26 hour pre-service training requirement for regional training. This training is designed to acquaint WSCs with SunCoast Area procedures and focuses on a review of the Area Operating Protocols. Topics include procedures for submitting support plans, the Prior Service Authorization process, regional area approvals, residential placements and Res Hab funding, the Medical Case Management Team, approval for Behavior services and the Local Review Committee, Supported Employment and Supported Living.

NOTE: WSCs must also complete ABC Training for Waiver Support Coordinators as a part of the 26 hours of required training.

DATE: October 21, 22, 28, & 29, 2008

TIME: 9:00 am – 4:00 pm

SITE: APD Office, 1201 102nd Ave. N., St. Petersburg, FL. 33716

TRAINER: AREA 23 PROGRAM OFFICE STAFF

If you are replacing staff please bring Resource manual. We will update as needed.

WORKING WITH OUTCOMES

Pre- requisite: Personal Outcome Measures for Providers

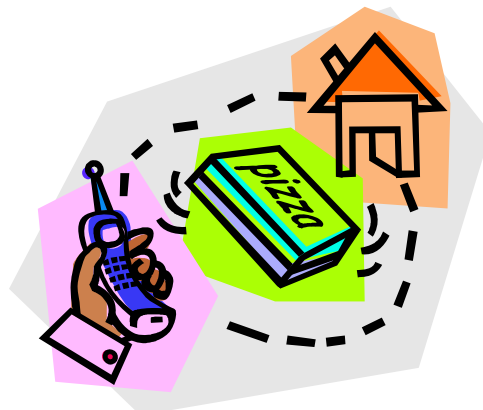
Target Audience: This workshop is appropriate for providers who have worked for 3 to 6 months. The class will focus on person centered service delivery and how to document that service using service logs, monthly summaries and annual reports.

DATE: October 30, 2008

TIME: 9:00 am – 3:00 pm

SITE: APD Office, 1201 102nd Avenue North, St. Petersburg, FL 33716

TRAINER: Marcia DiGrazia, MS/AQL



ZERO TOLERANCE TRAINING

Mandatory prior to rendering direct care services.

This workshop is required to be renewed every three (3) years.

This training is designed to provide information on recognizing and reporting sexual abuse. It will also provide training on abuse and neglect as specified in Chapter 39, F.S. The training is web-based training through Tallahassee Community College.

The online training can be accessed via the APD website: <http://apd.myflorida.com/training>.

From the Training page, Select “Required”.

Select “APD’s Training Site at TCC” under Web-based Training.

Follow the directions on the TCC website to register for training.

Registration must be completed at least one day prior to actually beginning the training. You will also be instructed to create an email with TCC.

There is no charge for this training

HIPAA TRAINING

HIPAA training can be taken through the Department of Children and Families (DCF)

**** Website:** https://admin.acrobat.com/_a302921195/HIPAA2008/

Scroll down to: **HIPAA 2008 Training for Employees and Business Associates**



**STATEWIDE WAIVER SUPPORT COORDINATION
PRE-SERVICE**

You must take this prior to SunCoast Area Preservice Training

APD Central Program Office Approved Trainers

David Alexander 820 Australian Street Merritt Island, FL 32953	Phone: 321-453-3437 davidalexander@prodigy.net
Vita Sims Avanti 555 Biltmore Way, Suite 204 Coral Gables, Florida 33134-5757	Phone: 305-255-5363 avantisupport@aol.com
Jay Steinberg 13105 Ixora Court, Apt. 309 North Miami, Florida 33181	Phone: 305-893-9498 UREnabled@aol.com
Shani Stoutt Options Support Coordination PMB 189 3389 Sheridan Street Hollywood, FL 33021	Phone: 954-962-6993 options@bellsouth.net
Becky Marks/Lynda Benedict Support Associates of Tampa Bay, Inc PO Box 272656 Tampa, FL 33688	Phone: 813-908-6773 lbsatb@msn.com

Contact each trainer to find out about available classes, cost, and registration.

Interactive Training Modules **OFFERED BY DELMARVA FOUNDATION**

<u>TOPIC</u>	<u>PRIMARY AUDIENCE</u>	<u>LENGTH</u>	<u>AVAILABILITY</u>
Preventive Health Care	Individuals/Family Members	1/2 hour	Available Now
Protecting Consumer Rights	Providers	1 hour	Available Now
How To Prepare For A Desk Review	Providers eligible for a desk review	1 hour	Available Now
Recognizing & Reporting Abuse	Individuals/Family Members	1 hour	Available Now
Introduction to Implementation Planning	Providers	2 hours	Available Now
Results Focus Reviews/Overview of CORE & WiSCC	Providers	1 hour	Available Now
Why do I want a Medication Review?	Individuals	1 hour	Available Now
Empowerment: Locating, Hiring & Replacing your Provider	Individuals/Family Members	2 hours	Available Now
Ethical Issues in Providing Supports	Providers, Individuals, Family Members	2 hours	Available Now
Medication Highway	Individuals, Family Members, Providers	2 hours	Available Now
Quality Enhancement Planning	Providers, Individuals, Family Members	2 hours	Available Now

To learn more and register go to www.dfmc-florida.org

🖱️ Click on **Public Site:**

➡️ Go to **Resource Center**

🖱️ Click **On-Line Training** and follow instructions to enroll in this training

TRAINING RESOURCES

Assistive Technology Education Network (ATEN): Contact www.aten.scps.k12.fl.us for training calendar.

FDLRS Resource Center: Parent Services, 1960 E. Druid Road, Clearwater, FL 33764. Excellent newsletter with numerous trainings listed.

Florida Institute of Technology: contact Dr. Jose Martinez-Diaz, PhD.BCBA, Program Chair, for interest in the certificate program in Applied Behavior Analysis (josemartinez@earthlink.net).

Juvenile Welfare Board, 6698 68th Ave. N., Suite A, Pinellas Park, FL 33781-5060. Call 727-547-5680 or visit website: www.jwbpinellas.org

Nova University: contact Tia Nguyen (ntia@nova.edu).

Training Resource Network, Inc. Supported Employment training via the Internet. Visit the website: www.trninc.com

United States Small Business Administration.
www.sba.gov/training/courses. (For Supported Employment providers – free on line courses in entrepreneurship, etc).

USF Center for Autism and Related Disorders (CARD): contact Donna Casella at 1-800-333-4530.

Many agency providers in the region have offered to provide training to individuals outside the agency depending on available training slots. Please call the trainers from the following agencies to inquire about training topics, dates, time, locations and cost:

Angels Unique, LLC	Karen Pegerson	325-523-1111
Angy Hayes, RN (<i>CPR, First Aid, Blood Borne Pathogens</i>)	Angy Hayes, RN	727-433-2022
Behavior Change Consultants (<i>Behavior Assistant Training</i>)	Kay Brindlson	727-586-5785
Center for Independence	Ruth Ann Rakowski	727-861-5000, x238
Claudio Community Services	Michael Claudio	727-492-2982
Ed Ditchcreek (<i>Professional Crisis Management only</i>)	Ed Ditchcreek	727-742-2570
Goodwill Industries	Kathy Rogiers	727-523-1512
Home Helpers/Direct Link of Tampa	Yolanda Villalobos	813-968-0094 or 727-421-0965
Human Development Center	Eileen King	813-872-6250, x101
Inspire Choice (<i>Behavior Assistant Training</i>)	Matthew Cordaro	813-447-1052
Loveland Center	Janice Alberti	941-493-0016, x307
MacDonald Training Center	Sarah Davis	813-870-1300, x275
	Or Laurie Colarusso	813-870-1300, x315
Marie Guicciardini (<i>AIDS/HIV, CPR, First Aid</i>)	Marie Guicciardini	813-516-4535
Nicolas Ruggiero (<i>AIDS/HIV CPR, First Aid</i>)	Nicolas Ruggiero	813-468-3536
Prevention Priority Inc.	Larry Manganello	813-657-1194
Professional Crisis Management	Mac MacCaskie	813-969-0198
Natural Journey Inc.	Vickie Graves	813-758-7769
PARC <i>Beh. Assist. Tr.</i>)	Kimberly Smith	727-345-9111
Roe & Associates (<i>Beh. Assist. Tr.</i>)	Selena Roe	727-580-1384
www.thecertificationsolution.com	Beth Lewis-Tasis	727-420-5796
Inspire Choice Inc. (PCM) <i>Beh. Assist.</i>	Matthew Corearo	813-447-1052
Darrell Barton (CPR, 1 st Aid)	d.barton49@yahoo.com	813-390-9291

Agency for Persons with Disabilities

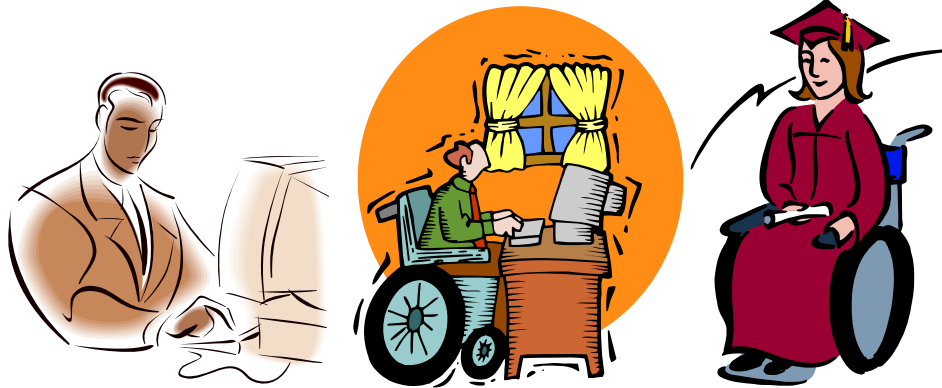
SunCoast Area Disability Employment Awareness Month Kick-Off Event: “Paving the Way to Work, Live, and Succeed”

Date: Friday, October 3, 2008

Time: 9:30 a.m. – 3:00 p.m.

Location: The First Church of the Nazarene

Address: 3375 Fruitville Road, Sarasota, FL



Who Should Attend:

*Individuals with Disabilities
Family Members
Educators
Students
Employers
APD Providers
Community Stakeholders
Community Partners*

Breakout Session Topics:

**APD *Supported Employment Program
*Family Care Council *Abilities - WIPA
*Disability Program Navigator *IRS
* Med-waiver *Transitioning Students
*Employers *Vocational Rehabilitation
*SSA Benefits *Secondary Education
*Work Incentives *Self-Employment &
Micro-Enterprise *Asset Development*

This forum is free and pre-registration is requested by September 22, 2008

On site registration and viewing of the exhibits will begin at 9:30 a.m.

Exhibit booths will be open for questions and information gathering

(Refreshments will be available)

Co-Sponsored by the Family Care Council & Abilities – Work Incentives Planning and Assistance Program

If you have any questions please contact Kimberly Houston at Kimberly.Houston@apd.state.fl.us
Or Valerie Reed-Martin at 813-233-4325, Valerie.Reed-Martin@apd.state.fl.us

**Information for those Qualified to enroll as
Supported Employment Providers**
2008 Supported Employment (SE) Pre-Service Training

Please be aware that this training does NOT enroll you as a provider.

The Agency for Persons with Disabilities is funding *Supported Employment Pre-service Training* through the MIG (Medicaid Infrastructure Grant). In 2008, 10 two-day training sessions will be held in 10 locations.

IMPORTANT NOTE: In 2008, Wilson Resources, Inc. (WRI) will provide two days of training and will send those who successfully complete the Supported Employment (SE) class a certificate for 12 hours of training. In order to be certified as an employment specialist in the state of Florida, the attendees must also attend the two-day National Disability Institute (NDI) Social Security Work Incentives Training (SSWI), scheduled 4-6 weeks following the WRI training. Register for the SE training with WRI (see registration form attached). Register with NDI by going to page 3 of this flyer. It does not matter where or in which order you take the classes. Trainees will present certificates from the WRI Supported Employment and the NDI Social Security Work Incentives trainings to their area offices to prove certification. If you are not interested in being certified, you are not required to attend both sessions.

Individuals from all areas of the state are invited to attend the trainings of their choice, which are targeted to independent employment consultants (or job coaches), personnel providing or considering the provision of employment services to individuals with disabilities, including supervisory staff; people with disabilities and their families; school transition personnel; APD Area Office staff; Vocational Rehabilitation staff; support coordinators; supported living staff; residential staff; or any other interested person. There is no charge for the training.

- **WRI is seeking 12 hours of certification (CRCCs) from the Commission on Rehabilitation Counselor Certification.**
- **Support coordinators who complete the class will be entitled to 12 hours of CEUs through the Florida Agency for Persons with Disabilities.**

The Supported Employment Pre-service training will be provided by Leslie Wilson, President of Wilson Resources, Inc., an expert on supported employment who has worked in states across the nation and a board member of the National Association for Persons in Supported Employment (APSE). Ms. Wilson will cover a wide range of topics from values and philosophy, marketing, creating a business image, customer service, and effective interviewing and coaching. *The Supported Employment Training for Employment Specialists* will give you the tools to provide the highest quality employment services to individuals with disabilities.

SE & SSWI Training Locations / Dates: Registration is required. WRI form can be found on the back side of this flyer. Register Early! Seating is limited.

Location	WRI SE Training*	NDI SSWI Training**
Area 2 – Tallahassee, Leon County	October 15-16	Nov 6-7





SUPPORTED EMPLOYMENT REGISTRATION INFORMATION

Please check the Supported Employment training session you will be attending:

Session 10: October 15-16 Tallahassee, Leon County Registration
Deadline—October 13

Registration Form for the WRI Supported Employment Training

Legal Name:

Street Address:

City:

State:

Zip Code:

E-mail: Please print clearly.

Primary Phone:

Alternate Phone:

Company:

Accommodation(s) Needed:

To register for Wilson Resources' SE Training, please fax the registration form to at: 850/386-2812

Or email to: diamondw@wilres.com

Or mail to:

Diamond Williams, Training Coordinator

Wilson Resources, Inc.

2908 Capital Park Drive, Suite A

Tallahassee, FL 32301

To register by phone: 850/386-2022



First Annual Conference Registration Open!

Florida Alliance for Direct Support Professionals First Annual Conference
October 10, 2008

ARC Broward
10250 NW 53rd Street
Sunrise, Florida 33351
(954) 746-9400

The Florida Alliance for Direct Support Professionals (FADSP) is pleased to announce its First Annual Conference on October 10, 2008 at ARC Broward in Sunrise, Florida. The keynote speaker will be Earl Foxx, the Executive Director of the [Direct Support Professionals Association of Tennessee \(DSPAT\)](#). Conference topics will include, National DSP Workforce Initiatives, a discussion panel titled "Road Map to DSP Success," DSP Credentialing and Career Path Information, and Tips for Membership Involvement. Please mark your calendars for this important event!

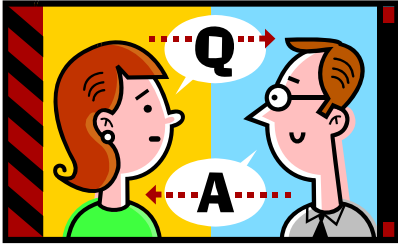
We are offering stipends for eligible direct support professionals to cover travel expenses.

Applications for stipends are due Friday September 5, 2008 by 5:00 p.m.

During the conference we will announce the 2008 "FADSP Direct Support Professional of the Year."

Nominations for this award should be submitted by Friday, September 5, 2008 by 5:00 p.m.

An agenda will be available soon!



Parents as Learners Series

PALS

These free workshops will provide families with information and strategies to help their children be successful in school

Time: 6:15 - 7:45 p.m.

**Where: Bayside High School Room 113
14405 49th St., Clearwater**

Mind Mapping with Graphic Organizers For Student Success

10/29/08

Families will learn different techniques to help children organize their thoughts, take notes, and enhance study skills in order to increase academic achievement in school.

Children in grades 2nd—9th are welcome to attend

Effective Parenting Styles

11/3/08

This workshop will help parents identify their parenting style, increase their knowledge of effective parenting styles help understand the unspoken messages and what they are REALLY saying to your child.

Parents will understand the principals of disciplining with love and logic and learn about empowering their children to find solutions to THEIR problems.

This workshop is for parents only.

Increase Thinking Skills With Questions!!!

11/6/08

This workshop will show parents of students' grades 3-8, the importance of thinking skills and how they take everyday questions and turn them into higher order critical and creative questions that will help develop a full

range of children's creative and critical thinking skills

Children in grades 3rd—8th are welcome to attend

Measurable IEP

11/13/08

This workshop will help families of students with disabilities gain an understanding of present levels of performance, annual goals, and short term objectives or benchmarks on their child's Individual Education Plan

This workshop is for parents only

Call Cathy at 588-6020 to register

or

email her at heverlyc@pcsb.org