

# Consumer Directed Care Plus (CDC+)

## Consultant Registration Update Form

**Instructions:** Please type or clearly print all information. This form is to be completed by a Consultant to update his or her personal information in the CDC+ Consultant Registry. The information on this form does not update ABC.

❶ Type or print the name of the consultant and the associated Medicaid Provider Number for CDC+. ❷ Then complete both Current Registration Information and Update To information *only for the item(s) to be changed*. ❸ Sign and date the form. Keep a copy for your records and give original form to Area CDC+ Liaison in the Area with which you or your agency has executed a Memorandum of Agreement for CDC+ Consultant Services. Area Liaison keeps original and sends a copy to Central Office for processing.

**NOTE:** If consultant changes from 'agency-affiliated' to 'solo practitioner,' consultant must sign a new MOA with the Area Office. If consultant changes from 'solo practitioner' or from one group agency to a new group agency, consultant completes this form, and APD must ensure the new agency has a signed MOA on file. If solo practitioner starts a new group agency, APD must ensure the new agency has a signed MOA on file.

	❷ Current Registration Information:	❷ Updated Information:
❶ Consultant Name		
❶ Consultant Medicaid Provider #	_ _ _ _ _	
❶ Provide name of company with which you are affiliated. [If you are a solo practitioner, put your name or your independent business (d/b/a) name.] You must circle either Agency (if the name provided in this block is a group provivder for CDC+) or Solo Practitioner.	Agency / Solo Practitioner (MUST Circle one)	Agency / Solo Practitioner (MUST Circle one)
❶ Provide <b>mailing address</b> . This should be the same address given to EDS for your Medicaid Provider Number.		
❶ Business Phone	(    )	(    )
❶ Cell Phone	(    )	(    )
❶ Fax Number	(    )	(    )
❶ E-mail Address		

❸ Signature \_\_\_\_\_

❸ Date \_\_\_\_\_

❸ Print Name \_\_\_\_\_

OFFICE USE	INI'L	DATE
Received by APD Area		
Sent to APD Central		
Received by APD Central		
Processed by CDC+ Unit		