



agency for persons with disabilities  
*State of Florida*



Consumer/Representative Training  
Module 1: What is CDC+ and How  
Does it work?

Ron DeSantis  
Governor

Taylor Hatch  
Director



## Introductions

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**Felicia Jones**, Program Administrator

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Submit questions throughout this presentation  
via chat or to:

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# What is CDC+ and How does it work?

**Compare  
and  
Contrast  
iConnect  
and CDC+**

**Roles  
and  
Responsibilities**

**Tools**



**iConnect**

**Support Plan**

**Cost Plan**

**Waiver services and  
providers**



**iConnect**

**Support Plan**

**Cost Plan**

**CDC+ Purchasing  
Plan**

**Consumer's  
Employees**



CDC+

- Household Employer



More Control

CDC+

More  
Responsibility



## CDC+ Team

**Consumer**

**Representative**

**Consultant**

**Regional Liaison**

**State Office –  
Program and F/EA**



## **Role of Consumer**

(when Representative not selected)

- **Decision Maker**
- **Trainee**
- **Employer**
- **Authorized Signer**
- **Custodian of Public Money**
- **Manager of the CDC+ Program**
- **Participate in Quality Assurance Monitoring**



## Role of Representative

- **Decision Maker**
- **Trainee**
- **Employer**
- **Authorized Signer**
- **Custodian of Public Money**
- **Manager of the CDC+ Program**
- **Participate in Quality Assurance Monitoring**



## **Role of CDC+ Representative, continued**

- **Unpaid Advocate; at least 18 years of age**
- **Sign an agreement with the Consumer**
- **Readily available to Consumer and  
Consultant**



## **Role of the Consultant**

- **Waiver Support Coordinator**
- **Sign a Consumer/Consultant agreement**
- **Assists with transitioning to and from the waiver**
- **Provides on-going technical assistance**
- **Reviews Purchasing Plan and ensure it meets program requirements.**



## **Role of the Consultant, continued**

- **Responsible for appropriate use of public money**
- **Complies with training and monitoring requirements**
- **Develops, implements, and monitors Corrective Action Plans (CAP) as needed**
- **Monitors and reviews Consumer account activity**
- **Updates Support Plan, as needed**



## **Role of the Regional Liaison**

- **Ensures Consumer's waiver cost plan is approved**
- **Reviews Purchasing Plans and Employment Packets**
- **Serves as the local program operations manager**
- **Ensures Corrective Actions Plans are completed**
- **Bridges the communication between Consumer, Consultant, and State office**



## **Role of State Office**

- **Authorizes CDC+ Budget**
- **Administer the CDC+ program**
- **Develop & interpret policy**
- **Quality Assurance Monitoring**
- **Provide customer service & technical assistance**
- **Develop and update CDC+ training materials**
- **Conduct initial & on-going training**



## **Fiscal Employer/Agent (FE/A) State Office cont.**

- **Enrolls Consumer as a Small Household Business with the IRS**
- **Complies with all employer tax reporting to the IRS**
- **Maintains the Consumer's CDC+ Account**
- **Assigns provider ID numbers**
- **Pays service claims and employer taxes**
- **Sends monthly statements**

## CDC+ > Consumer Directed Care Plus (CDC+)

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CDC+ is a long-term care program alternative to the Medicaid Home and Community-Based Services (HCBS) Medicaid Waiver. The program provides the opportunity for individuals to improve the quality of their lives by being empowered to make choices about the supports and services that will meet their long-term care needs and to help them reach their goals.

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### Enrolling onto CDC+

Thank you for your interest in CDC+! Click below for helpful information and resources for getting started on CDC+. If you have any questions, please contact our CDC+ Helpline at 1-866-761-7043.

- [CDC+ Welcome Packet](#)
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### Announcements

- CDC+ is pleased to announce the enrollment of a WSC to provide CDC+ services has been streamlined effective immediately. The process has changed including the required documentation needed to register as a consultant. CDC+ Consultants will no longer be required to obtain a CDC+ contract associated with their solo or agency Medicaid Provider ID. As long as the provider has an active Developmental Disabilities Contract with AHCA and are in good standing with APD, they are eligible to

### Important Links

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- [Consultants Resources](#)
- [Consumers Resources](#)
- [Provider Packets](#)
- [Household Employer Forms](#)
- [Secure Web-based Payroll System](#)
- [Training and Education](#)
- [CDC+ Connection](#)

### Important Contact Information

## CDC + > Consumers

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### Important Links

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- [Consultants Resources](#)
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Document	Description
<a href="#">CDC+ Handbook</a>	Developmental Disabilities Medicaid Waivers Consumer-Directed Care Plus Program Coverage, Limitations, and Reimbursement Handbook
<a href="#">How-to Guide</a>	This How-To Guide contains important information about how to navigate the Consumer-Directed Care Plus (CDC+) program.
<a href="#">Appendix to How-to Guide (January 2017)</a>	This section provides all the forms used by participants in the CDC+ program. Just "click" on the document you want to review. Each appendix title contains a description of every document listed in that appendix title. The appendix will be updated periodically as forms are revised. Forms published on the Web site are the most recent forms, so please refer to this Web site often.

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### Peer Support Group Meetings

**Miami**  
 401 NW 2nd Ave. S811;  
 Chair: Yolanda Herrera, [yolyherrera@bellsouth.net](mailto:yolyherrera@bellsouth.net)

**Ft. Lauderdale**

### Important Contact Information



The image is a screenshot of a document viewer. In the top right corner, there is a search bar with the text 'Adult Day Training' and a dropdown arrow. Below the search bar are two buttons labeled 'Previous' and 'Next'. The main content of the viewer is the cover page of a handbook. It features a green outline map of Florida with a small red dot on the northern coast. Below the map, the text reads 'Florida Medicaid' in a large, bold, black font. Underneath that, the title of the handbook is displayed in all caps: 'CONSUMER-DIRECTED CARE PLUS PROGRAM COVERAGE, LIMITATIONS, AND REIMBURSEMENT HANDBOOK'. A horizontal line separates the title from the publisher information: 'Agency for Health Care Administration' and 'October 2015'. In the bottom right corner of the document, there is a circular seal for the Agency for Health Care Administration, State of Florida, which includes a stylized heartbeat line.



How-To Guide





## APPENDIX to the CDC+ How-To Guide

- A** [Update Log](#)
- B** [CDC+ Contacts](#)
- C** [Glossary of Terms](#)
- D** Finding Employees to Work for You
  - 1 [Job Description-Employer/Employee Agreement](#)
  - 2 [Telephone Screening form](#)
  - 3 [Sample Interview Questions](#)
  - 4 [Potential Employee Information form](#)
  - 5 [Employment Candidate Evaluation form](#)
  - 6 [Reference Check Worksheet](#)
- E** Employee Packet
  - 1 [Instructions for Completing the Employee Packet](#)
  - 2 [Employee Information form](#)
  - 3 [Sample Completed Employee Information form](#)
  - 4 [IRS Form W-4](#)





**CDC+  
-vs-  
iConnect**

**Roles and  
Responsibilities**

**Tools**



# Thank you for your participation

For additional questions, please contact:

**Larry Hill**

**[Larry.Hill@apdcares.org](mailto:Larry.Hill@apdcares.org)**

**850-487-4839**

**Or CDC+ Customer Service**

**1-866-761-7043**

***CDC+ Website <http://apdcares.org/cdcplus/>***