

PROVIDER ADVISORY #2023-016

**TRAIN FLORIDA REQUIRED BASIC TRAINING COURSES EXPIRE JUNE 30, 2023;
NEW TRAIN FLORIDA REQUIRED BASIC TRAINING COURSES BEGIN JULY 1, 2023**

ACTION REQUIRED

EFFECTIVE DATE: IMMEDIATELY

The following Agency for Persons with Disabilities (APD) Required Basic Training Plans and courses for Fiscal Year (FY) 2022-2023 will expire at midnight EDT on **June 30, 2023**:

- APD – Direct Care Core Competencies (DCCC) [Training Plan](#) (5 course modules)
- APD – Zero Tolerance - A Statewide Initiative – [Training Plan](#) (4 course modules)
- APD – MEP - MA Annual Update [Training Plan](#) (3 course modules)
- APD – Health Insurance Portability and Accountability Act (HIPAA) – Course ID #[1104639](#)
- APD – Requirements for All Waiver Providers Course ID #[1104869](#)

If you are currently registered in a Training Plan for one of these courses, it must be completed by midnight EDT on **June 30, 2023**. The current Training Plans and course modules will expire at midnight EDT on **June 30, 2023**. Providers who do not complete their Training Plans by June 30, 2023, will need to register for the new Training Plans and take the new course modules.

New APD Required Basic Training Plans and Courses

The following APD Required Basic Training Plans and courses for FY 2023-2024 will be available on **July 1, 2023**:

- APD – Direct Care Core Competencies (DCCC) Training Plan (5 course modules)
- APD – Zero Tolerance - A Statewide Initiative – Training Plan (5 course modules)
- APD – MEP - MA Annual Update Training Plan (3 course modules)
- APD – Health Insurance Portability and Accountability Act (HIPAA)
- APD – Requirements for All Waiver Providers

New APD Service Specific Training Plans and Courses

- APD – Individual Rights and Challenges Training Plan (5 course modules)

Available Resources

The following resources are available to help providers manage the APD Required Basic Training course requirements:

- Expired APD Basic Required Training Plans and courses – [Frequently Asked Questions](#)
- The [iBudget Handbook](#) shows course requirements for all Provider Services.

The APD LMS Support Team is available Monday – Friday, 8 a.m. – 5 p.m., EDT, except holidays. Email apd.lmssupport@apdcares.org for assistance.

Please do not send multiple emails for the same subject. Emails are addressed in the order they are received.

Please visit the [APD Training Portal](#) for additional information and assistance.