

**PROVIDER ADVISORY #2021-001**  
**APD ICONNECT RESOURCES TO REVIEW**

**ACTION ENCOURAGED**

**EFFECTIVE DATE: INFORMATIONAL**

Providers of Personal Supports and Respite are being phased in to using APD iConnect. **When you are scheduled to start using the system**, you will be notified via email and will also be invited to a webinar before going live. After attending the webinar, you will receive an email prompting you to complete ID PASS registration/identity proofing. Once this step is done, you will then be able to log in to APD iConnect.

It is very critical that **you review the resources now** in the order presented below. Take your time with each one. Pause the video to take notes or complete the steps in the training site. Please also note the resources you will want to have your employees review.

1. On the main APD iConnect Learning Resources page (<https://apd.myflorida.com/waiver/iconnect/elearning.htm>)
  - a. APD iConnect Basics **video**
    - i. **Have employees watch as well**
  - b. Overview of the Consumer Central Record **video**
    - i. **Have employees watch as well**
2. On the Providers Library page (<https://apd.myflorida.com/waiver/iconnect/providers.htm>)
  - a. Preparation Steps for Respite and Personal Supports Providers **video**
  - b. Searches and Filters in APD iConnect **video**
  - c. Adding Service Logs to Consumer Records **video**
    - i. Review the “Adding a Service Log” document in the **Documents section**
    - ii. **Have employees watch as well**
  - d. Assigning EVV Workers **video**
  - e. How to Use the APD iConnect EVV Mobile Site & Deliver A Service **video**
    - i. Review the “Practice Recording an EVV Service Delivery in the EVV Training Site” document in the **Documents section**
    - ii. **Have your employees watch this video and review the document**