

## How to Navigate APD Direct Care Core Competencies



**Before You Begin:** Do you already have a TRAIN account? If yes, do not create another account. Contact the APD LMS Support Team at [apd.lmssupport@apdcares.org](mailto:apd.lmssupport@apdcares.org) if you are not sure. Learners must have only one TRAIN Florida account. Learners with duplicate accounts will be blocked from accessing their TRAIN Florida accounts.

Go to <https://www.train.org/main/welcome> and sign into your account. If you do not yet have a TRAIN account, you will need to have your agency create one (if you are a staff member) or create an account if you are a non-APD provider. Visit the APD Training Portal for more instructions on TRAIN Florida account creation.

1. Go to the **training plan**.
  - Scroll down the home page to the **Search** column and click the **Training Plans** link.
  - Click the **course name** link.
  - Click the **Show More** link and read the information provided; download the **Navigation/Instructions** guide.
2. Click the **APD Direct Care Core Competencies** link.
3. Click the **Register** button.
4. Click the **Module** link. Modules must be completed in sequential order (i.e., you must finish Module 1 before going to Module 2)
5. Click the **Launch** button. The **presentation** will open in a separate window. Watch the presentation and then **close the window** when you are done.
6. Take the **assessment**.
  - The screen will prompt you to take the assessment. Click the **OK** button.
  - Click **Start the Assessment**, follow the prompts to view the questions and enter your answers.
  - When you finish the assessment, click the **Finish** button.

After the assessment, you will go to the **next module**. Repeat **steps 4 to 6** listed above until you finish the last module, which is Module 5.

7. After you have completed the last module, you must complete the **Evaluation**.
8. Click the **Print Certificate** button to download your certificate.

**Note:** For additional information about APD courses and TRAIN Florida navigation, visit the [APD Training Portal](#).

# How to Navigate APD Direct Care Core Competencies

**1**

TRAIN Florida

HOME COURSE CATALOG YOUR LEARNING CALENDAR RESOURCES DISCUSSIONS

ADMIN HELP

TRAIN Florida APD - Announcement - 10/09/19

Attention all TRAIN Florida APD Learners!

All APD Learners are required to read and follow the requirements listed below.

All APD Learners that continue to create multiple accounts and do not comply with TRAIN Florida course requirements may not have access to the online system and learner accounts will be placed inactive for non-compliance.

Click Here! [announcement-100919.pdf](#)

The attached document contains the following topics:

1 of 6

Your Training Status

23 COURSES TO COMPLETE

1 TRAINING PLAN IN PROGRESS

20 Certificates Obtained

Search

Courses

Training Plans

Events

**2**

28 records found

Sort by relevance

Search By

Course

Training Plans

Non-TRAIN Events

Resources

Discussions

Export Search Results

APD - Direct Care Core Competencies (DCCC)

APD

APD - MEP AM Annual Update - Module 4 - Documentation

**3**

## APD-Direct Care Core Competencies (DCCC)

[Back](#)

ID 3982

[+ Register](#)

The trainings available through this Training Plan provide you with the necessary information about the roles and responsibilities of direct support professionals. There are five courses that must be completed in sequential order in this training plan. Each course consists of learning objectives that will be assessed at the end of each course.

The five DCCC courses are listed below:

1 Basic Person-Centered Planning

[more](#)

**4**

Instructions for the Direct Care Core Competencies (DCCC) Training Plan

Please read the instructions and guides, they will help you complete this Training Plan.

• APD DCCC Training Plan instructions

• APD DCCC Training Plan

Trainings available through this Training Plan provide you with the necessary information about the roles and responsibilities of direct support professionals.

[View More](#)

me	Completed Date	Score	Hours	Status
APD - Direct Care Core Competencies (DCCC) - Module 1			0.5h	Not Started
APD - Direct Care Core Competencies (DCCC) - Module 2			0.5h	Not Started
APD - Direct Care Core Competencies (DCCC) - Module 3			1.5h	Not Started
APD - Direct Care Core Competencies (DCCC) - Module 4			0.5h	Not Started

**5**

TRAIN

ADMIN SEARCH USER SITE HELP

## APD - Direct Care Core Competencies - Module 1: Basic Person-Centered Planning

[Back](#) [Edit](#)

[Launch](#) [Save For Later](#)

Web-Based Training - Self-Study ID 1081305 Skill Level: Introductory 0.5h

Welcome to APD-DCCC-Module 1: Person-Centered Planning

You must register for the APD DCCC Training Plan before taking this course.

Please download and review the following documents before moving on to this module:

• APD DCCC Training Plan Instructions

[Show More](#)

**6**

[Back](#)

[Withdraw](#) [Assessment](#)

Final Assessment Pending

Completed based Training ID 1078546 Skill Level: Introductory 0.5h Course Number 107848

★★★★★ (1 Rating)

Welcome to APD-Zero Tolerance - Module 1: Defining Abuse, Neglect, and Exploitation. In this course you'll learn what actions can be defined as abuse, neglect, and exploitation. You'll also learn about some reasons why caregivers mistreat those in their care. Finally, you'll learn about how the desire for power and control can contribute to such mistreatment.

Note: You must complete this module and pass the assessment with a minimum score.

**7**

[Back](#)

[History](#) [Take Evaluation](#)

Evaluation Pending

Completed based Training ID 107491 0.5h Course Number 107491

Welcome to APD-DCCC - Module 2: Introduction to Developmental Disabilities

This module will introduce you to the knowledge, skills, and terms that will enable you to work effectively with people with developmental disabilities.

Note: You must complete this module and pass the assessment with a minimum score of 85 points before moving on to APD-DCCC-Module 3.

[more](#)

**8**

## APD - Direct Care Core Competencies (DCCC) Module 5: Roles and Responsibilities of Direct Support Professionals

[Back](#) [Edit](#)

[History](#) [Order](#) [Print Course](#)

Completed

Completed based Training ID 1078528 Skill Level: Introductory 0.5h